



# USING BOOK CREATOR TO TYPE AND RECORD YOUR POEM

1. Open the Book Creator app using an iPad
  2. Select “New Book” in the top left corner
  3. Select “Portrait”
  4. On the first page, you’ll write your name.  
How?  
click the “+” sign at the top right side of the page.  
Either: “Add Text” and type your name in  
OR: Press the “pen” and draw your name in
  5. Click the > on the right side of the page to get to the next two page spread, pages 2-3.
  6. On page 2, you’ll include the title of your poem and your name, plus a drawing to match. You can type or draw in your name and the title (as long as its legible) and you can use the pen to draw a picture to represent your poem.
  7. On page 3, you’ll type out your poem using the “Add text” feature
  8. Once your poem is typed in, you can record yourself reading your poem by following these instructions:
    - Touch the “+” button in the top right corner.
    - Press “Add sound” (the microphone icon)
    - Go to a quiet place
    - Press the big red button to start recording your poem
    - Allow Book Creator to access the microphone by pressing “OK” if the permission box pops up.
    - It will begin recording. When you are done, press the red square to stop the recording.
    - A pop up box will come up- you can choose either to use this recording or to discard it and start a new one.
  9. Once you’ve recorded, a grey box with the “sound” logo will appear on your page. Move it underneath your poem text.  
Press it to ensure it sounds good.
- DELETING OR COPYING:** If you want to delete or copy anything on your page, press the element and hold it until the cut/copy/lock box pops up. Click “cut” to delete, “copy” to make a copy and “lock” if you want to lock the element in place.

**ADD BORDERS AND BACKGROUNDS:** Want to add a border or background?

Press the “i” button at the top of the page.

Press the “page” tab. Scroll down to find solid background colors, borders, textures etc. that you can add to your book

## EXPORTING:

Press “my books” to return to the dashboard.

Press the “share button” on the bottom menu.

Export as video.

Either: save the video to the iPhotos, log into microsoft 365 and upload to your one drive to share with your teacher,

or airdrop it to your teacher.

## SAMPLE:

