

Inquiry Hub PAC meeting September 19, 2016

1. Meeting called to order
2. Introductions
3. Previous Meeting Minutes M/S/C
 - a. June 07, 2016
4. Priorities for 2016/2017
 - a. Ongoing grants of \$50 per student for inquiry projects
 - b. Overview of fundraising activities-student driven and based on student interest
 - i. Buntzen Trip
 - ii. Cooking Thursdays
 - iii. Halloween activities
 - c. Suggested donations of \$30 per student or \$50 per family. See email from Dave (he will resend).
5. Old business
 - a. Students will still need 30 hours of volunteering for service graduation requirements
6. New business
 - a. Gaming account update- gaming account summary report to be submitted
 - b. Communication- more info needed for parents re:meetings, particularly new parents. Dave will work to provide more info next time. Email continues to be a good form of communication.
 - c. Jason asked if students who are not taking PE formally could drop into PE classes/gym. Dave will consult with the PE teacher to find out.
 - d. The kitchen is available for students to heat up their lunches.
7. Principal's report
 - a. Expect a weekly email from Dave about activities at school. Pro-d day this friday. Because of the new curriculum, teachers are redesigning their courses and information on moodle will follow.
 - b. Freshgrade is a new communication program. Please sign up to view your child's profile. There servers are in Canada, so there are no FOIPA issues to deal with. Every student is working toward having an Office 365 account. If students want to use Sway or Yammer, they will need to get a signed permission form to have information stored on servers outside of Canada. Parents can make comments inside Freshgrade, but can also email teachers if they have a question or comment. The students are bringing permission forms home, once the school has received them, parents and students will get their login.
 - c. Students will be starting their own blogs soon. This is a way to document the amazing things they are doing. Students may also choose which platform they feel is best. The staff will be working with all students to assist them in making complete and useful blogs. As they become available, parents will be invited to participate.
 - d. Graduation - **we will be collecting grad fees this year.**
 - e. We don't have sports teams but we are members of BC School Sports

- i. If students are interested in sports, they can take part in teams at other schools
- f. Art- Dave is working toward liaising with community partners for an Art program
- g. Choir is available at Charles Best and some parents can help with transportation see Brent Ward
- h. The school is working toward using school cash online (staff is undergoing training)
- i. Staffing new Physics Teacher, Biology Teacher, Office Staff, still to hire a chemistry teacher
- j. PE is Mondays and Thursdays, students can set reminders in their phones.
- k. Dave will aim to have the weight room up and running for students this year.
- l. Grants: start writing in October.

Meeting Adjourned 7:55

IHub Secondary School
PAC Meeting-MINUTES
October 17, 2016 6:00pm

1. Meeting called to order 6:00pm
2. Welcome and Introduction
3. Previous Meeting Minutes
4. Graduation
5. Principal's report
 - a. Freshgrade portfolios ready soon
 - i. The school is still working out the bugs
 - ii. Teacherease is another program being used at another Coquitlam school
 - b. Ability to meet the teachers next week, there will be an early dismissal for next Wed.
 - i. Dave will send a link to sign up
 - c. Office 365 accounts -username and password are the same as their username and password to access the internet here.
 - i. Students can download the full office suite on multiple computers
 - ii. Mr. Truss is using onenote instead of moodle
 - iii. School district is going with Microsoft for now
 - d. This is the first year we have separate school district budget account
 - i. We will be spending some money on PE equipment
 - e. The secretaries need training on school cash online payment system
 - i. You can pay by cheque or you can pay online through a link
 - f. Field Trip to Buntzen was great. The students enjoyed watching 2700 fish being released into the lake. Students went hiking, fishing, and canoeing.
 - g. Smolek 50,000 award. This year is 100,000 about innovation in schools. We will be looking at inquiry and how it connects to the new curriculum
 - h. Dave reports there has been some challenges with the culture of the school. We are working toward avoiding small groups of students sticking together. It has been a challenge to build a group of students who work together and we are working toward establishing a more cohesive community
 - i. Student Council will be run by 3 students who are co-chairs
 - j. GSA (gay-straight-alliance) group
 - k. Hiking group
 - l. Grad Ctte.
 - i. Parents can meet to assist with grad this year
 - m. Parent request for ways to help students remain focussed and on-task
 - n. Discussion re: Entrepreneurship and YELL (weyell.org) available through Coquitlam open learning.
 - i. Suggestions for parent input/participation in Ihub talks. The first one is Nov.2
6. Meeting Adjourned 7:15
7. Next Meeting Nov. 28, 6-7pm

PAC Minutes November 28, 2016

Attending: Dave Truss, Jason Turner, Deanna Nicyfor, Michele Barnabe, Nanette Mayhew, Sandy Teel, Hilla Avidau-Shavit, Connie Silas, Cathy Hoy, Eileen Fitzpatrick, Jacqueline Yeo

1. Call to order at 6:00 pm
2. Welcome and Introduction
 - a. No new members
3. Previous meeting minutes m/s/c
4. Chair's Report
 - a. Graduation
 - i. We will have the same venue as last year, it has been booked
 - ii. The date will be either June 14 or 15th
 - iii. Awards for all the grades will be presented at the ceremony
 - iv. Foodsafe info TBA (Jason)
5. Old business
 - a. Student Inquiry Projects
 - i. Two students made the top 8.
 - ii. Some students are doing a psychology related project
 - iii. The learning in these projects are integrated across the subjects
6. Treasurer's Report
 - a. See attached
7. Principal's Report
 - a. Cmolik Prize (SFU) -Ihub is applying this year
 - b. Challenges in building community within the school.
 - I. US election a cause, symbols/messages in the school, safety and inclusivity are paramount
 - c. PE trips- bowling, zumba
 - d. Action Plan for Learning underway- implementing assessment of core competencies (self evaluation)
 - e. Jan.12 info night (for prospective students) all parents may attend, many students will be presenting. 7pm
 - f. Website is going to be redone. Many students involved in its creation. It should be done by the end of the week. Contains a new student logo and mini videos done by students.

Meeting Adjourned at 6:50

Future Meeting January 30th at 6 pm

Inquiry Hub PAC meeting
 Jan 30, 2017 6:00 pm

Attending: Jason Turner, Deanna Nicyfor, Michele Barnabe, Cathy Hoy, Nanette and Dave
 Mayhew, Sandy Teel, Brent Ward, Jacqueline Yeo, Eileen Fitzpatrick, Dave Truss (Principal)

Topic	Discussion	Action	Person Responsible
Called to Order	6: 07 pm		
Welcome and Introductions	No new members		
Previous Meeting Minutes	Motion to approve minutes from last meeting	m/s/c	Michele/Nanette
Chair's Report	Graduation Team: Graduation will be Wed. June 14 Grad Sweatshirts	Grad Team meeting TBA Consult designer and students	Dave T. will talk to the students to arrange a meeting Dave will consult students/Eileen will liase with sweatshirt designer and company
Old Business	None		
Treasurer's Report	\$1829.20 in the gaming acct. \$2105.05 general acct. Please submit to Cathy for reimbursement chqs	Money from gaming to pay for foodsafe \$350 to cover Grad activities	Dave will arrange a date for foodsafe Cathy Hoy
Principal's Report	Dave attended personalized learning conference in Philadelphia Grad location available 2.5 hours prior to event for setup March 3 Lifetouch will be visiting re: grad photos. Grad photos will be taken March 31, there is a \$50 sitting fee Website	Moving toward projects that impact the community Student entertainment, shortened awards segment Dave requires input on parent page	School staff and students Teachers/Grad Committee Email Dave if you have any suggestions

	<p>Website has changed New internet</p> <p>Assignment Completion is improving</p> <p>New teaching staff added to the district</p> <p>University application deadlines</p>	<p>Some Login difficulties, requires constant login</p> <p>Parents would like to be updated asap if students are behind (some parents are not receiving freshgrade updates)so that students can catch up or redo assignments</p> <p>Extra time given to learning support</p> <p>Students can get assistance from the school counsellor</p>	<p>Dave to seek support from the district to resolve this</p> <p>Dave to relay this information to teachers, though he encourages students to learn to manage their time and assignments effectively</p> <p>Ms. Vanhulsen will be here two more days per week</p> <p>See Ms. Graf</p>
Meeting Adjourned	7:10 pm	Next Meeting Feb. 27, 2017 6-7 PM	

Inquiry Hub PAC meeting
April 10, 2017 6:00 pm

Attending: Jason Turner, Deanna Nicyfor, Michele Barnabe, Nanette Mayhew, Sandy Teel, Jacqueline Yeo, Cathy Hoy, Connie Silas, Dave Truss (Principal)

Topic	Discussion	Action	Person Responsible
Called to Order@ 6pm			
Welcome and Introductions	No new members		
Previous Meeting Minutes	Motion to approve minutes from last meeting	m/s/c	Michele/Brent
Chair's Report	Food Safe May 5 Graduation	Organize, figure out cost and invite parents Planning of photos Grad Shirts	Dave/Jason Dave Eileen/Dave
Old Business	Grad Transitions	In progress	School Counsellor
New Business	Sex Education Talks Freshgrade	Parents are wondering what was covered, some concern about personal content Some parents would like to see drug prevention education Parent concerns about motivation/work habits of some students	Dave to provide overview Dave will contact school police liaison officer Discussion
Treasurer's Report	Tabled until next meeting		
Principal's Report	Biology Teacher working with a 2nd year med student who was a previous teacher	Doing case studies Medical students to come and dissect pigs with students	Ms. Kong (Biology)

	<p>Renovations happening in the school</p> <p>The district is putting money towards a CNC machine</p> <p>Courses for next year</p>	<p>Office Space will be changing to accommodate new offices The school is looking into buying options</p> <p>The school is waiting to put out the course codes, in anticipation of changes for next year</p> <p>Suggestion that previous grads come back to talk about univeristy transition</p>	<p>School District</p> <p>Mr. Sarte/Mr. Truss</p> <p>Mr. Truss</p>
Meeting Adjourned	7:10	Next Meeting April 3, 2017	

Inquiry Hub PAC meeting
April 10, 2017 6:00 pm

Attending: Jason Turner, Deanna Nicyfor, Michele Barnabe, Nanette Mayhew, Sandy Teel, Jacqueline Yeo, Cathy Hoy, Connie Silas, Anne Johnson, Dave Truss (Principal)

Topic	Discussion	Action	Person Responsible
Called to Order@ 6pm			
Welcome and Introductions	No new members		
Previous Meeting Minutes	Motion to approve minutes from last meeting	m/s/c	Connie/Deanna
Chair's Report	No report at this time		
Old Business	Grad Grad Transition CNC Machine Renovations in the school	Student/Parent Committee in progress of discussing In process Looking at different machines Office Space is changing	Committee volunteers/Eileen Fitzpatrick, Dave School Counsellor Mr. Sarte SD 43
New Business	Grad Grad Parent Committee	Eileen suggested having a piper play Set up day/time	Dave to ask for a volunteer Dave to send email
Treasurer's Report	Old cheques will be deposited Money to be spent on Food Safe and Grad	Cathy Hoy	See attached
Principal's Report	Student Achievement	Leif-Election App	

	<p>Students are choosing courses</p> <p>Grad Photos</p> <p>Foodsafe</p> <p>Lights in common room</p> <p>Cmolek Award</p> <p>Online PE</p> <p>Staffing for next year in progress</p>	<p>Mike-Awards for Intermediate/UBC Computer Science award</p> <p>In progress</p> <p>Went well, thinking about doing it in-house next year.</p> <p>Friday May 5</p> <p>Requisition from SD</p> <p>TBA</p> <p>See Dave to take this course</p> <p>More LSS</p>	<p>School Staff</p> <p>Dave/Jason</p> <p>Dave</p> <p>Dave is trying to create full-time positions</p>
Meeting Adjourned	6:56	Next Meeting May 15 @ 6:30pm	

Inquiry Hub PAC Meeting
May 15, 2017 6:30 pm

Attending: Deanna Nicyfor, Michele Barnabe, Nanette Mayhew, Sandy Teel, Cathy Hoy, Dave Truss (Principal)

Topic	Discussion	Action	Person Responsible
Called to Order@ 6:30 pm			
Welcome and Introductions	none		
Previous Meeting Minutes	tabled		
Chair's Report	tabled		
Old Business	<p>Grad</p> <p>Cnc machine has been ordered</p> <p>Office will move over the summer and the school will get new blinds</p>	<p>Give keychains to each grad</p> <p>Awaiting arrival</p>	<p>Grad ctte.</p> <p>Dave</p> <p>SD 43</p>
New Business	<p>Dry Grad</p> <p>Grad Plans</p> <p>Grad Tickets (June 14)</p>	<p>We can get dry grad money from the district if we have an event.</p> <p>Info on tickets to be sent by email</p> <p>Online nominations for awards</p>	<p>Dave will draft a tentative plan</p> <p>Cathy to look at what we received last year.</p> <p>Dave will send an email to Grad parents and PAC to discuss how we can help</p> <p>Dave</p> <p>School Staff</p>

	<p>Next year, student individual planning will be integrated into daily routines</p> <p>LSS support to stay the same next year (increase from the beginning of this year)</p>	<p>Firmer deadlines next year</p> <p>IEP's focus around core competencies</p>	Ms. Van Helsen
Treasurer's Report	<p>Gaming acct. Approx 1800</p> <p>PAC acct approx 2480</p>	See attached	Treasurer
Principal's Report	See new business		
Meeting Adjourned	Next Meeting Monday June 19 @ 6:00 pm		

		Ms.Graf Mr. Cornwall Ms. Kong	
	Awareness in the school district	Dave looking to increase public awareness next year	
	School Renos	New blinds New office New lights	
	New CNC machine	Pending arrival	
	New courses for next year	Media, photography, some courses may have different timelines	
	Requests for next year	Please inform PAC early in the year	Dave/PAC
	Tech requirements for students (FYI-Students get 5 devices for free)	Requires clarification -solid state drives recommended	Dave
Treasurer's Report	\$677.01 for grad costs	Leftover \$ from ticket sales to grad mugs?	Dave
Principal's Report	See new business		
Meeting Adjourned	Next Meeting Monday September 11 @ 6:00 pm	PAC positions for next year- <i>treasurer position vacant</i>	