

Inquiry Hub Secondary School PAC
Statement of Budgeted Revenues and Expenditures
For the Year Ending June 30, 2022

	DRAFT 2021-2022 Operating Budget	DRAFT 2021-2022 Gaming Budget	DRAFT 2021-2022 Combined Budget	2020-2021 Operating Actual	2020-2021 Gaming Actual	2020-2021 Combined Actual
Revenues						
Donations	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 20.00		\$ 20.00
Grant funds	-	1,400.00	1,400.00		1,420.00	1,420.00
Fund raising-Loyalty rebate (Tru Earth)	60.00	-	60.00	117.43		117.43
Total Revenues	1,060.00	1,400.00	2,460.00	137.43	1,420.00	1,557.43
Expenditures						
Arts & Culture-Spirit of Coq. Grant	584.53		584.53	300.00		300.00
Bank Charges	23.40	23.40	46.80	23.40	23.40	46.80
Education for Students		1,000.00	1,000.00		1,360.00	1,360.00
Gifts & Thanks		-	-			
Parent/Student Education	400.00		400.00			
Supplies & Misc	50.00		50.00			
Grad 2022/iHub Annual		350.00	350.00		730.00	730.00
Total Expenditures	1,057.93	1,373.40	2,431.33	323.40	2,113.40	2,436.80
Excess (Deficiency) for the period	2.07	26.60	28.67	(185.97)	(693.40)	(879.37)
Cash on hand						
Beginning of period	4,143.68	871.30	5,014.98	4,329.65	1,564.70	5,894.35
End of period	\$ 4,145.75	\$ 897.90	\$ 5,043.65	\$ 4,143.68	\$ 871.30	\$ 5,014.98

**Inquiry Hub Parent Advisory Council
Annual General Meeting - AGENDA
September 13, 2021 7:00 pm
Online Zoom Meeting**

		Minutes
7:00	<u>Call to Order & Welcome</u> <ul style="list-style-type: none">● Welcome & Introductions● Adopt minutes from June AGM meeting● Additions to agenda	15
7:05	<u>Reports</u> <ul style="list-style-type: none">● Principal● Treasurer<ul style="list-style-type: none">● Financials● Gaming Funds	40
7:35	<u>Old Business</u> <ul style="list-style-type: none">●	
7:45	<u>New Business</u> <ul style="list-style-type: none">● Council Elections<ul style="list-style-type: none">● Treasurer	5
	<u>Next Meeting Date</u> <ul style="list-style-type: none">● October 4, 2021	

Adjourn

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Lyle Dunn

Secretary – Jennifer Sing

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

iHub PAC Meeting Minutes

Meeting Time: September 13, 2021 7:00 pm

Location: Online Zoom Meeting

Minutes By: Jennifer Sing

In Attendance: David Truss (principal), Tammy Craik (PAC Chair), Jen Sing (PAC Secretary), Andrew Shaw (incoming PAC Treasurer), Lena Mayzel (DPAC Rep), Brian & Vanessa Lee, Claude Goergen, Rebecca Quek, Krista, Soren Ibbetson-Lyon (in gr.12), Michelle Hernandez, Victoria, Noelene Ahern, Cher Hill, Michele Mihailoff, Una Jang, Shelley Frick, Elaan Bauder, Victoria Paikin, Moira, Amber Tarling, Ashley Sorensen, Jay Barker, Ryan, Kathleen, Susan Doucette

	Agenda Item	Action Needed
1	<p>Call to Order: 7:00pm</p> <ul style="list-style-type: none"> ● Welcome & Introductions ● Adopt minutes from June AGM meeting (Motion by Jen Sing, seconded by Rebecca. Approved) ● Additions to agenda 	
2	<p>Reports</p> <ul style="list-style-type: none"> ● Principal <ol style="list-style-type: none"> 1. Safety: Last year there were no covid cases at iHub. It helped that we were a small school with 65 students and less than 2 classrooms. There's no guarantee that we'll stay covid free this year, but we'll do our part to comply and keep things safe. Wearing masks will be key. There are changes from how things will be managed: no more cohorts (last year, students were tied to their classroom and there was almost no interaction between them). This year, students between grades are connecting which will be a better school experience for students as they'll be able to work with the bigger community. 2. Clubs (Soren): Clubs are being reintroduced after taking a break last year. Clubs are initiated by students and there's limited involvement by teachers. There's a new clubs meeting tomorrow (e.g. a couple gr.9's are suggesting a debate club, a gr.11 is creating a volleyball club and including gr.9's to partake, music production club). They'll be a club fair on Thursday @ lunch for the clubs to advertise themselves, and students to sign up. 3. Meet the teacher night (No date set yet). Parents of each grade will have a chance to meet that grade's teachers who will talk about what they'll be teaching. There'll be time for q & a and if parents still have outstanding questions or concerns, they will be able to book a meeting with the teacher(s). 	<ul style="list-style-type: none"> ● David Truss to announce the 'Meet the Teacher Night' date and time

4. Fees & Forms coming. There will be fees for some clothing items, athletic fees, league fees, and to support clubs with a little bit of money.
5. Scrum. Scrum is a methodology for people to get a lot of work done in a short amount of time. It holds people accountable, and makes it easy to see where people are with their work. Last year, we had a good experience using this with gr.9&10's. Our cadence will be a scrum period, a 2 week break, then another scrum period. Resource: Scrum (ask Truss for title)
6. Support. If you're noticing that your student is struggling, please reach out. The email addresses for every teacher have been provided. If you have questions or concerns, please raise them early - often they're easy to fix. There's no need to wait for the meet the teacher night. You can reach out to any individual teacher, or Ms. Bauder if you need general guidance, or Mr. Truss.

Questions:

- What will happen if a covid exposure occurs? The school is restricted to acting within the rules set forth by the school district. One of those may be that parents are no longer notified. Parents discussed setting up a WhatsApp or FB group so that they can share information if they choose to self-disclose.
 - A parent provided a link to a video that explains how covid is affecting our schools differently this year: <https://www.youtube.com/watch?v=z7EsVeDSdpA>. It's about 20 minutes long, and the presenter does a great job of articulating the issues and backs it with data.
 - is iHub a nut free zone? No, but if there are concerns, raise them so we can be sure that medications are available and staff are aware.
- Treasurer's Report
 - Financials
 - Gaming Funds

Financial Report is here:

http://parents.inquiryhub.org/files/2021/09/2021_09_13_IHub_PAC-Agenda.pdf

- The budgeted opening balance is wrong as a cheque was written, but wasn't deposited until the next fiscal year.
- intended to get Foodsafe certification for all students that didn't have it, but wasn't able to get an instructor in. Managed to do it online.

- PAC to set up a survey about which platform to set up a Parents Support Group (WhatsApp & FB were mentioned), and set it up. This will facilitate communication between parents that the school cannot fulfill (e.g. covid exposures), and keep parents connected throughout the year on any other topics.

	<ul style="list-style-type: none"> - Current gaming account has \$871.30 - Earned \$117.43 from a new fundraiser: Tru Earth. Link is on the iHub PAC website (http://parents.inquiryhub.org/fundraising/). School gets a percentage of sales. - Didn't do a call for donations, but one family did donate. Will probably open up donations again this year. - Spirit of Coquitlam grant. Discovered that we had \$884.53 left that was supposed to go towards the beautification of the school. Spent \$300 on a walkway. Still have \$584.53 left - Will get another gaming grant this year, but unsure how much it will be (usually find out in October) 	
3	<u>Old Business</u>	
4	<u>New Business</u> <ul style="list-style-type: none"> ● Council Elections <ul style="list-style-type: none"> ● Treasurer - new treasurer needed as the original treasurer no longer has a child attending iHub. ● motion: to nominate Andrew Shaw as the PAC Treasurer for the 2021-22 school year. first Andrew Shaw; second: Jen Sing. Approved 	
5	<u>Next Meeting Date:</u> <ul style="list-style-type: none"> ● October 4, 2021 	

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Andrew Shaw

Secretary – Jennifer Sing

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

**Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses**

Income Sources	Category	Account	Budget 2020-2021	Actual - June 30
Gaming Funding		Opening Balance	\$ 1,564.70	\$ 1,564.70
	Income	Donation	-	-
		Grant Funds	1,060.00	1,420.00
	Income Total		<u>\$ 2,624.70</u>	<u>\$ 2,984.70</u>
	Expenses	Bank Charges	\$ 23.40	\$ 23.40
		Education for the students	2,000.00	1,360.00
		Parent/Student Education	250.00	-
		Technology(back up drive)	-	-
		Transportation field trip	300.00	-
		<i>Grad 2020</i>	-	380.00
<i>Cheque written in Jun, deposited in Sep</i>		-	380.00	
Grad 2021		350.00	350.00	
Expenses Total		<u>\$ 2,923.40</u>	<u>\$ 2,113.40</u>	
Gaming Total		<u>-\$ 298.70</u>	<u>\$ 871.30</u>	
Operating Funding				
Income	Opening Balance	\$ 4,329.65	\$ 4,329.65	
	Loyalty Rebate (Tru Earth)		\$ 117.43	
	Donations	500.00	20.00	
	Pub Night	-	-	
	2019 Grad reimbursemt	-	-	
Income Total		<u>\$ 4,829.65</u>	<u>\$ 4,467.08</u>	
Expenses	Arts & Cultural	\$ -	\$ 300.00	
	Bank Charges	23.40	23.40	
	Gifts & Thanks	-	-	
	Pub Night	-	-	
	Supplies & Misc	50.00	-	
Expenses Total		<u>\$ 73.40</u>	<u>\$ 323.40</u>	
<i>Spirit of Coquitlam Grant (Beginning of Year Balance)</i>		\$ 884.53	\$ 884.53	
<i>Expenditures Courtyard walkway</i>			\$ 300.00	
<i>Spirit of Coquitlam Grant (Year End Balance)</i>			<u>\$ 584.53</u>	
Operating Total		<u>\$ 4,756.25</u>	<u>\$ 4,143.68</u>	
Grand Total		<u>\$ 4,457.55</u>	<u>\$ 5,014.98</u>	

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses
For the Period to date ending: June 30, 2021

Gaming Account

Income	Grant Funds	<u>\$ 1,420.00</u>	
Income Total			\$ 1,420.00
 Expenses	Bank Charges	23.40	
	Food Safe	1,360.00	
	iHub Annual	<u>730.00</u>	
Expenses Total			2,113.40
 Net Income			 <u><u>-\$ 693.40</u></u>

Operating Account

Income	Donations	\$ 20.00	
	Loyalty Rebate (Tru Earth)	117.43	
	Grad reimbursement	<u>-</u>	
Income Total			\$ 137.43
 Expenses	Bank Charges	<u>23.40</u>	
 Expenses Total			 <u>23.40</u>
Net Income			 <u><u>\$ 114.03</u></u>

Spirit of Coquitlam Grant

Expenses	Courtyard Pathway	<u>300.00</u>	
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Total net income	<u><u>- 879.37</u></u>
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Inquiry Hub Secondary School PAC
Statement of Revenues and Expenses
For the Period to date ending June 30, 2021

Account	Category	Account	31-Jul-20	31-Aug-20	30-Sep-20	31-Oct-20	30-Nov-20	31-Dec-20	31-Jan-21	28-Feb-21	31-Mar-21	30-Apr-21	31-May-21	30-Jun-21	P&L to date	
Gaming		Opening Balance	\$ 1,564.70	\$ 1,562.75	\$ 1,560.80	\$ 1,178.85	\$ 2,596.90	\$ 2,594.95	\$ 2,593.00	\$ 2,591.05	\$ 2,589.10	\$ 1,227.15	\$ 1,225.20	\$ 1,223.25		
	Income	Donation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		Grant Funds	-	-	-	1,420.00	-	-	-	-	-	-	-	-	-	1,420.00
	Income Total		\$ 1,564.70	\$ 1,562.75	\$ 1,560.80	\$ 2,598.85	\$ 2,596.90	\$ 2,594.95	\$ 2,593.00	\$ 2,591.05	\$ 2,589.10	\$ 1,227.15	\$ 1,225.20	\$ 1,223.25	\$ 1,420.00	
	Expenses															
		Bank Charges	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 1.95	\$ 23.40	
		iHub Annual Expense		-	380.00									350.00	730.00	
		Food Safe Level 1									1,360.00				1,360.00	
Expenses Total			1.95	1.95	381.95	1.95	1.95	1.95	1.95	1.95	1,361.95	1.95	1.95	351.95	2,113.40	
Gaming Total		Ending Balance	\$ 1,562.75	\$ 1,560.80	\$ 1,178.85	\$ 2,596.90	\$ 2,594.95	\$ 2,593.00	\$ 2,591.05	\$ 2,589.10	\$ 1,227.15	\$ 1,225.20	\$ 1,223.25	\$ 871.30	-\$ 693.40	

2020 Grant to expire 2023

Account	Category	Account	31-Jul-20	31-Aug-20	30-Sep-20	31-Oct-20	30-Nov-20	31-Dec-20	31-Jan-21	28-Feb-21	31-Mar-21	30-Apr-21	31-May-21	30-Jun-21	P&L to date
Operating	Income	Opening Balance	\$ 4,329.65	\$ 4,327.70	\$ 4,325.75	\$ 4,323.80	\$ 4,321.85	\$ 4,319.90	\$ 4,317.95	\$ 4,316.00	\$ 4,314.05	\$ 4,312.10	\$ 4,330.15	\$ 4,445.63	
		Donations	-	-	-	-	-	-	-	-	-	-	20.00	-	20.00
		Loyalty Rebate (Tru Earth)												117.43	117.43
		Grad reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-
	Income Total		4,329.65	4,327.70	4,325.75	4,323.80	4,321.85	4,319.90	4,317.95	4,316.00	4,314.05	4,332.10	4,447.58	4,445.63	137.43
Expenses		Arts & Cultural	-	-	-	-	-	-	-	-	-	-	-	\$ 300.00	300.00
		Bank Charges	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	23.40
Expenses Total			1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	1.95	301.95	323.40
		Balance	4,327.70	4,325.75	4,323.80	4,321.85	4,319.90	4,317.95	4,316.00	4,314.05	4,312.10	4,330.15	4,445.63	4,143.68	- 185.97
Operating Total		Ending balance	\$ 4,327.70	\$ 4,325.75	\$ 4,323.80	\$ 4,321.85	\$ 4,319.90	\$ 4,317.95	\$ 4,316.00	\$ 4,314.05	\$ 4,312.10	\$ 4,330.15	\$ 4,445.63	\$ 4,143.68	
		Total of both accounts	5,890.45	5,886.55	5,502.65	6,918.75	6,914.85	6,910.95	6,907.05	6,903.15	5,539.25	5,555.35	5,668.88	5,014.98	

**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
October 4, 2021 7:00 pm
Online Zoom Meeting**

		Minutes
7:00	<u>Call to Order & Welcome</u> <ul style="list-style-type: none">● Welcome & Introductions● Adopt minutes from September meeting● Additions to agenda	15
7:05	<u>Reports</u> <ul style="list-style-type: none">● Principal● Treasurer<ul style="list-style-type: none">● Financials● Gaming Funds● Budget● DPAC<ul style="list-style-type: none">● PAC 101 Orientation - Oct 6● First DPAC meeting - Oct 27	30
7:35	<u>Old Business</u> <ul style="list-style-type: none">● Parent Support Group - Whats App	5
7:45	<u>New Business</u> <ul style="list-style-type: none">● Grad Committee	5
	<u>Next Meeting Date</u> <ul style="list-style-type: none">● November 23, 2021	

Adjourn

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Andrew Shaw

Secretary – Jennifer Sing

DPAC Rep – Lena Mayzel

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iHub PAC Meeting Minutes

Meeting Time: October 4, 2021 7:00 pm

Location: Online Zoom Meeting

Minutes By: Jen Sing

In Attendance:

David Truss (principal), Andrew Shaw (PAC treasurer), Tammy Craik (PAC President), Jen Sing (PAC Secretary), Lena Mayzel (DPAC rep), Susan Horikiri, Krista Mullaly, Shelley Frick, Michele Mihailoff, Rob McTabish, Victoria, Corinne Jones, Amber Tarling, Noelene Ahern, Leah H, Melissa Harkness, Ashley Sorensen, Walle and Bukky Eniade, Lena Mayzel, Una Wong, Kathleen, Ore (student), Soren Ibbetson-Lyon (student), Fremont Mullaly (student)

	Agenda Item	Action Needed
1	<p>Call to Order: 7:00pm</p> <ul style="list-style-type: none"> ● Welcome & Introductions ● Adopt minutes from September meeting <ul style="list-style-type: none"> ○ motion <i>First: Andrew, Seconded by Krista: passed</i> ● Additions to agenda <ul style="list-style-type: none"> ○ Susan to talk about a calendar fundraising event 	
2	<p>Reports</p> <ul style="list-style-type: none"> ● Principal's Report <ul style="list-style-type: none"> ● meet the teacher: Wed Oct 13th. gr9: 6:30pm; gr 10: 7pm; gr 11&12: 7:30pm. Format will be a little different this year: short videos will be shared by teachers (details about courses, and subjects), q&a (30 mins). Can arrange to meet with teachers afterwards if needed. (more details in email sent out) ● Ms. Bauder (learning support teacher: EBauder@sd43.bc.ca) is available for any students needing more support. Can be done discreetly. Parents are welcome to raise any issues if they feel that their student needs support. This is especially important for grade 9 and new parents. ● Photo day: Nov 24 ● Grad Photos: Feb 15 ● Grad event: best to push planning back as restrictions will hopefully ease ● March 8: immunizations (other than covid) ● Clubs: Students encouraged to participate, as it's an excellent opp for all the students to expand their community beyond their class. Quite a variety of clubs are being offered. 	

	Monday	Tuesday	Wednesday	Thursday	Friday
Lunch	GSA - Fish Lab Photography (1st and 3rd week of the month) - Room 2 Chess - TBD	Debate - Fish Lab Garden - Courtyard Volleyball (everyone) - Gym Chess - TBD	Leadership (2nd and 4th week of the month) - Fish Lab Chess - TBD	Music - Fish Lab Chess - TBD	Art - Fish Lab Chess - TBD
After School	Tabletop (MTG and Warhammer) - Room 1	Tabletop (D&D 5e) - Room 1	Tabletop (D&D 5e) - Commons Volleyball (11s) - Gym		
Club:	Club Organizer:				
Art	Bailey, Grade 12	Leadership	Elyse, Grade 12		
Chess	Addison, Grade 12	Music	Geo, Grade 12		
Debate	Colin, Grade 9	Photography	Ariel, Grade 10		
Garden	Mobi, Grade 10	Tabletop	Evan, Grade 12		
GSA	Marble, Grade 10	Girls' Volleyball	Thia, Grade 11		

- Treasurer
 - Financials
 - i. draft budget made (See attached)
 - Gaming Funds
 - Budget
 - Questions
 - i. spirit of coquitlam: school beautification (\$500). Can the students come up with beautification projects that can make use of this money?
Dave shared the school mural project the gr 10's completed last year:
https://www.youtube.com/watch?v=Lae_4ZZNPsg
 - ii. PAC Donation
 1. School can facilitate receiving cheques made out to the PAC for donations.
 2. Donations via kev (aka school cash online) cannot be done. iHub doesn't use it since it's under the continuing ed program, which has a different set of secretaries that aren't trained in kev.
 3. Tax receipts can be done if the cheque is written to inquiry hub with a memo that it's a PAC donation (and let David know)
 - iii. Orange shirt day - shirts purchased for the kids (thanks Dave!)
 - iv. Any performances scheduled? Not yet. Open to suggestions. Maybe First Nations, or police?

- **David Truss** to offer the students for school beautification projects. This might be a good fit for the garden club.
- **David Truss** to look into tax receipts for PAC donations

- DPAC
 - PAC 101 Orientation - Oct 6
 - First DPAC meeting - Oct 27

Old Business

- Parent Support Group - WhatsApp
 - invite link (email Jen at foxforce@gmail.com if link has expired):

- **Tammy** to put out email to let parents join a covid exposures

	https://chat.whatsapp.com/LODJEIp6uNblu5jm4FniYL	mailing list. Provides an option for parents that don't want to join the whatsapp group.
	<p><u>New Business</u></p> <ul style="list-style-type: none"> ● Grad Committee <ul style="list-style-type: none"> ● Moira and Megan are interested in taking this on. Could they start working on hoodies earlier? (Krista will get prices from her mom promo company) (Amber will get quotes from cousin) ● Susan's fundraising idea: <ul style="list-style-type: none"> ● Her family was held separate by covid, and put together a calendar with real but unusual special occasions in the world so they would have something to celebrate everyday. It's silly celebrations and light hearted. \$30 cost. \$5 towards the PAC. Minimum order to make it viable as shipping fees are high. 	<ul style="list-style-type: none"> ● re: hoodies. Krista will get prices from her mom promo company. Amber will provide quotes from cousin ● re: calendar. Susan to provide some samples (thumbnails?)
	<p><u>Next Meeting Date</u></p> <ul style="list-style-type: none"> ● November 23, 2021 	<ul style="list-style-type: none"> ● Tammy to change to Monday Nov 22nd @ 7pm

Current PAC Executive:

- Chair** – Tammy Craik
Treasurer – Andrew Shaw
Secretary – Jennifer Sing
DPAC Rep – Lena Mayzel

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Inquiry Hub Secondary School PAC
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For the Year Ending June 30, 2022

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**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
November 22, 2021 7:00 pm
Online Zoom Meeting**

		Minutes
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7:05	<u>Reports</u> <ul style="list-style-type: none">● Principal● Treasurer● DPAC<ul style="list-style-type: none">● PAC 101 Orientation - Oct 6 (PAC & Covid)● First DPAC meeting - Oct 27	30
7:35	<u>Old Business</u> <ul style="list-style-type: none">● Grad Hoodies● Fundraising & PAC Donations	5
7:45	<u>New Business</u> <ul style="list-style-type: none">● None	5
	<u>Next Meeting Date</u> <ul style="list-style-type: none">● Jan 17, 2022	

Adjourn

Current PAC Executive:

Chair – Tammy Craik
Treasurer – Andrew Shaw
Secretary – Jennifer Sing
DPAC Rep – Lena Mayzel

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parents.inquiryhub.org

iHub PAC Meeting Minutes

Meeting Time: November 11, 2021 7:00 pm

Location: Online Zoom Meeting

Minutes By: Jen Sing

In Attendance:

David Truss (Principal), Andrew Shaw (PAC treasurer), Tammy Craik (PAC President), Jen Sing (PAC Secretary), Lena Mayzel (DPAC rep), Dennis Wong, Una Wong, Rob McTavish, Noelene Ahern, Elaan Bauder, Moira, Ore Eniade, Kathleen, Lean H, Hasseen Khasepoul, Michele Mihailoff, Amber Tarling, Olwyn Stowe, Maria Gonzalez, Rebecca And Matthew Quek, Vanessa Mayrand

	Agenda Item	Action Needed
1	<p>Call to Order: 7:00pm</p> <ul style="list-style-type: none"> ● Welcome & Introductions <ul style="list-style-type: none"> ○ started at 7:01 ● Adopt minutes from October meeting <ul style="list-style-type: none"> ○ Motion to adopt Oct minutes: moved Andrew; seconded Rob. Passed ● Additions to agenda <ul style="list-style-type: none"> ○ None 	
2	<p><u>Reports</u></p> <ul style="list-style-type: none"> ● Principal <ul style="list-style-type: none"> ● Open House for incoming students: Thursday December 2nd at 7pm <ul style="list-style-type: none"> ■ Mr. Sarta & students have a great show planned. This is also an opportunity for parents of existing students to see what projects have been happening ■ The grade 12's are helping the students in Marketing 11 run the open house. Your child will know if they are involved, and need to be at the school ● Student Photo Day: Wednesday ● Community Women's Initiative Holiday Fundraiser <ul style="list-style-type: none"> ■ details sent in email on Nov 10th. ■ Last year, the students fundraised about \$250 to support sending masks to India. There were problems in making payment, so the funds weren't allocated. We might forward that \$250 onto this year's project. ■ The students are thinking about selling art. Mr. Truss needs to follow up to see if it's allowed. ● Report Cards <ul style="list-style-type: none"> ■ will be sent home on Thursday ■ this will be the last paper version. It will move to the Parent Portal ● Graduation Event <ul style="list-style-type: none"> ■ Mr. Truss is holding off on making decisions, as the rules are changing w.r.t. covid. The current rules may be relaxed - if we plan something now, we might plan something that's tighter than what it could be at the end of the school year ■ will respect the rules for physical spacing, but also want to be able to give the iHub experience that allows the students to demonstrate their skills. ■ No date has been set yet. ■ more info will be available in January ● Sickness reminder 	

	<ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ we're still in a covid situation. Don't come to school if there are symptoms of any kind. Lots of opportunities to get work done from home, even with minimal communication. ● Past event: Remembrance Day ceremony <ul style="list-style-type: none"> ■ Went quite well ■ Focused on Indigenous contribution to the war. ● Orange shirts: <ul style="list-style-type: none"> ■ Haven't forgotten the request about ordering them. The supplier's replenishment is delayed (possibly because of the region's ongoing shipping issues). ● Trades information <ul style="list-style-type: none"> ■ Mr. Truss also wears another hat in sd43 to support the trades program. If anyone is interested in it, speak with him. There's some great opportunities, including obtaining a red seal certification before graduation ■ Funding is available for female students in particular fields ● Treasurer <ul style="list-style-type: none"> ● bank fees: \$4 ● gaming grant: \$1300 ● The PAC has not finalized the budget yet. ● The financial report is attached ● DPAC <ul style="list-style-type: none"> ● PAC 101 Orientation - Oct 6 (PAC & Covid) <ul style="list-style-type: none"> ■ The biggest takeaway is that the PAC is not to get involved in communication of COVID exposures. ● First DPAC meeting - Oct 27 <ul style="list-style-type: none"> ■ DPAC hosts informative parent education meetings online. ■ Post-Secondary BC & BCIT - DPAC43 Parent Education Presentation Dec 7 7-9pm ■ https://www.eventbrite.ca/e/post-secondary-bc-bcit-dpac43-parent-education-presentation-tickets-214230588457 	
3	<p><u>Old Business</u></p> <ul style="list-style-type: none"> ● Grad Hoodies <ul style="list-style-type: none"> ● Olwyn (student) was given permission to start designing the grad hoodie ● Olwyn offered to also design the regular school hoodie. The leadership club will take this on. ● Fundraising & PAC Donations <ul style="list-style-type: none"> ● Calendar <ul style="list-style-type: none"> ■ The poll posted on the PAC site didn't garner a lot of interest. The calendar designer instead posted it on pinterest, and provided the link to us if we want to order them individually. http://parents.inquiryhub.org/2021/10/06/possible-fall-fundraiser/ ● once we decide what we're fundraising for, we'll put out a request for PAC donations and run fundraisers 	
Ol	<p><u>New Business</u></p> <ul style="list-style-type: none"> ● none 	
5	<p><u>Next Meeting Date</u></p> <ul style="list-style-type: none"> ● Jan 17, 2022 	

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Andrew Shaw

Secretary – Jennifer Sing

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

Financial Statement:

**Inquiry Hub Secondary School PAC
Statement of Revenues and Expenditures
For the 4 Moths Ended October 31, 2021**

	Period ended 2021-10-31	DRAFT 2021-2022	Period ended 2021-10-31	DRAFT 2021-2022	Period ended 2021-10-31	DRAFT 2021-2022	2020-2021	2020-2021	2020-2021
	Operating Actual	Operating Budget	Gaming Actual	Gaming Budget	Combined Actual	Combined Budget	Operating Actual	Gaming Actual	Combined Actual
Revenues									
Donations		\$1,000.00	\$ -	\$ -	\$ -	\$1,000.00	\$ 20.00		\$ 20.00
Grant funds	-	-	1,300.00	1,300.00	1,300.00	1,300.00		1,420.00	1,420.00
Fund raising-Loyalty rebate (Tru Earth)	-	60.00	-	-	-	60.00	117.43		117.43
Total Revenues	-	1,060.00	1,300.00	1,300.00	1,300.00	2,360.00	137.43	1,420.00	1,557.43
Expenditures									
Arts & Culture-Spirit of Coq. Grant	-	584.53	-	-	-	584.53	300.00		300.00
Bank Charges	7.80	23.40	7.80	23.40	15.60	46.80	23.40	23.40	46.80
Education for Students	-	-	-	900.00	-	900.00		1,360.00	1,360.00
Gifts & Thanks	-	-	-	-	-	-			
Parent/Student Education	-	400.00	-	-	-	400.00			
Supplies & Misc	-	50.00	-	-	-	50.00			
Grad 2022/Hub Annual	-	-	-	350.00	-	350.00		730.00	730.00
Total Expenditures	7.80	1,057.93	7.80	1,273.40	15.60	2,331.33	323.40	2,113.40	2,436.80
Excess (Deficiency) for the period	(7.80)	2.07	1,292.20	26.60	1,284.40	28.67	(185.97)	(693.40)	(879.37)
Cash on hand									
Beginning of period	4,143.68	4,143.68	871.30	871.30	5,014.98	5,014.98	4,329.65	1,564.70	5,894.35
End of period	4,135.88	\$4,145.75	\$ 1,163.50	\$ 897.90	\$ 6,299.38	\$5,043.65	\$4,143.68	\$ 871.30	\$5,014.98

**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
January 17, 2022 7:00 pm
Online Zoom Meeting**

		Minutes
7:00	<u>Call to Order & Welcome</u> <ul style="list-style-type: none">● Welcome & Introductions● Adopt minutes from November meeting● Additions to agenda	5
7:05	<u>Reports</u> <ul style="list-style-type: none">● Principal● Treasurer● DPAC	20
7:35	<u>Old Business</u> <ul style="list-style-type: none">● Grad Hoodies	5
7:45	<u>New Business</u> <ul style="list-style-type: none">● Proposal to move bank accounts to Coast Capital Savings to eliminate monthly bank fees.● Proposal to allocate funds toward Covid safety in the schools	15 15
	<u>Next Meeting Date</u> <ul style="list-style-type: none">● Feb 21, 2022	

Adjourn

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Andrew Shaw

Secretary – Jennifer Sing

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

iHub PAC Meeting Minutes

Meeting Time: January 17, 2022 7:00 pm

Location: Online Zoom Meeting

Minutes By: Jen Sing

In Attendance: David Truss (principal), Andrew Shaw (PAC treasurer), Tammy Craik (PAC Chair), Jen Sing (PAC secretary), Ashley Sorensen, Rebecca Quek, Matthew, Wale and Bukky Eniade, Rob McTavish, Leah Hamer, Noelene Ahern, Amber Tarling, Moira, tcornwall, Kathleen, Ingrid W, Susan Doucette

Agenda Item	Action Needed
<p>Call to Order: 7:03</p> <ul style="list-style-type: none">● Welcome & Introductions● Adopt minutes from November meeting<ul style="list-style-type: none">○ motion made by Rob McTavish. Seconded by Andrew Shaw. Passed.● Additions to agenda<ul style="list-style-type: none">○ none	
<p><u>Reports</u></p> <ul style="list-style-type: none">● Principal's Report by David Truss<ul style="list-style-type: none">● COVID: Mr Truss and the school district have been sending information out via email to parents. As we know through the media, the Omicron variant is more contagious, and testing has not been able to keep up. Mr. Truss knows 16 people (from 3 families) from his personal circle who contracted covid over the holidays, but their cases were not reported because they only had mild symptoms. There is going to be at least a couple more weeks of things being unknown before the numbers start to settle down. As such, it's affected the graduation planning. Usually at this point in the year, a date would be set and a venue booked. However because we don't know what state the restrictions will be in at the end of the school year, the school has been hesitant to commit to anything. The school would like to be able to hold an event where graduates and their families can attend in person together. However with the current restrictions that won't be possible. Hopefully restrictions will relax by the end of the school year. The most constrictive scenario would repeat what occurred last year with only graduates attending and guests watching online.● Assessments: Numeracy and literacy assessments will occur next week for the grade 10's. Grade 12's will take their Provincial Literacy Assessment on January 26th. Grade 11's will have an SFU survey/assessment that day as well. UBC is now wanting to see the results of these assessments before offering early acceptance. The school's strategy is to allow the grade 11's the opportunity to take their first assessment in April, so they can have a mark available if they want to apply for early admittance. If they want to improve that mark, they can re-take the assessment in grade 12.● Every child matters orange shirts: A new design has been offered, but the price is high (\$17/shirt). David is going to wait a week to see if a better deal can be arranged.	

- Grade 9 Intake: Interviews are underway for next year's grade 9 intakes. It is going well, with over 40 students looking to fill the 30 positions. There is one grade 9 who will be leaving, and that spot has been filled for grade 10. There will be 3 more weeks of interviews, and selections will begin in the second week of February.
- Functional Closures: We may end up in a position where there's not enough staff in the district to provide the required ratio of teachers to students. Our school is in a good position to support online learning, if it is required. A teacher has been absent from iHub this past week, and the school turned down receiving a substitute so that other school's in the school district would not struggle. A student stepped up to lead PE for his cohort.
- Questions raised:
 - i. What air filter is the school using - is it HEPA? Mr. Truss was not sure of the air filter's name, but says it is provincially recommended. HEPA filters options have not been explored.
 - ii. What would cause a functional closure to occur at iHub? If 3-5 of teachers were not able to come to school. The decision would be made with the school district and province. 2 reasons would trigger the functional closure: 1. If there are not enough teachers to supervise. 2. The school district is not able to support the school. There would be 1 day of skeleton staff then 6 days of at home learning. Students would need to come online for periodic times and wouldn't need to be online all day.
 - iii. What online support is available for students who are not in class right now? Mr. Truss says to make email contact with the teacher, and they will offer support.
 - iv. What has attendance been like? Friday had high absenteeism with 16 away. Today was lower. The threshold to report is 17 absences, after which it needs to be reported to the school district. Mr. Truss cannot ask why a student is absent, so helpful when parents self discloses reason for a student's absence.
 - v. Does the school have any rapid tests? Covid tests were provided to the school at the end of last school year that they still have. These aren't rapid tests as they need to be submitted and be processed to get results. They do have some rapid tests, but they are only for teachers.

- Treasurer's Report by Andrew Shaw

- The only activity since the last meeting is roughly \$4 of bank charges
- Roughly \$4K available to be added to the budget
- Spirit of Coquitlam Grant - would like to spend the \$584.53
- Questions raised:
 - i. How much of the gaming funds need to be spent this year? The PAC must spend the gaming grant within 36 months. \$871 was carried over from last year, so it would be good to spend it this year.

- DPAC Report by Ashley Sorensen (covering for Lena Mayzel)

<ul style="list-style-type: none"> ● The last DPAC meeting was on Nov 24 where a speaker from the District (Stephan Witten) presented Family Smart which focuses on mental health support: familysmart.ca ● Previous DPAC meeting had a post secondary presentation: postsecondarybc.ca Details on the website about how to apply & more ● The school district has a 5 year plan to support steam. Report cards are being transitioned online. There will be tools to make it easier to communicate with teachers. Plan is to start at the secondary level then move to middle schools then elementary schools. Infrastructure is being boosted to wifi 6. ● Space flight project: https://www.tricitynews.com/amp/local-news/coquitlam-area-students-compete-for-experiment-to-ride-on-musks-spacex-rocket-4350707 ● Currently 450 loaner devices are available. Will be expanded to 3000. ● Next DPAC meeting: Jan 26 with a talk on bereavement. 	
<p><u>Old Business</u></p> <ul style="list-style-type: none"> ● Grad Hoodies (Maira) <ul style="list-style-type: none"> ○ A design request was put out to the school. Received a great submission, and are waiting to see if there will be any more. Also looking for suppliers - the prices are looking a little high as offering multiple colours costs more. 	
<p><u>New Business</u></p> <ul style="list-style-type: none"> ● Proposal to move bank accounts to Coast Capital Savings to eliminate monthly bank fees. <ul style="list-style-type: none"> ● credit unions offer community accounts that don't have service fees. ● TD bank service has been a little cumbersome ● Will take a little while to recover costs of printing new cheques. Get cheques from asap cheques (\$30 for 100 cheques). (vs \$48/yr in fees at TD) ● This will allow us to do online banking. 2 signers will need to log in to authorize expenditures. ● Motion by Andrew to move our bank account to Coast Capital Savings. Seconded by Maira. Passed (with no opposed) ● Proposal to allocate funds toward Covid safety in the schools <ul style="list-style-type: none"> ● The Omicron variant has driven covid to new levels. Provincial testing has not been able to keep up, and contact tracing in schools is no longer occurring. There's conflicting best practice advice between what the government and school districts are recommending and what other experts are suggesting, particularly in the area of masks. As such, the schools have not been provided n95 masks. The PAC has room in it's budget, and some parents feel that it would best be used in protecting our kids with the highest rated mask, the N95. N95 masks are difficult to purchase in quantities that a household would use at this time, but bulk purchases from suppliers are easier to arrange. ● Not all parents were onboard with the idea of using PAC funding to provide N95 masks. 	<p>Action: Tammy Craik and Andrew Shaw to transfer bank account from TD to Coast Capital savings.</p> <p>Action: Noelene Ahern to donate a box of N95 masks to the school, and David Truss to make them available to students. Will examine how many masks have been used at the next meeting.</p>

- Discussion around funding of a hepa filtration system instead of providing masks as a solution that benefits all students.



- These are the masks available at the school at this time. Mr. Truss feels that they have more than enough of these masks to last the rest of the school year and has donated several to other schools
- As a resolution to the discussion, a parent kindly donated some N95 masks and PAC has decided to revisit the topic at the next meeting.

Next Meeting Date

- Tuesday Feb 15, 2022

Adjournment: 8:20 (Motion to end the meeting by Rob McTavish; seconded by Andrew Shaw). Passed

Current PAC Executive:

Chair – Tammy Craik
Treasurer – Andrew Shaw
Secretary – Jennifer Sing
DPAC Rep – Lena Mayzel

ihubpac@gmail.com
parents.inquiryhub.org

**Inquiry Hub Secondary School PAC
Statement of Revenues and Expenditures
For the 6 Months Ended December 31, 2021**

	Period ended 2021-12-31	DRAFT 2021-2022	Period ended 2021-12-31	DRAFT 2021-2022	Period ended 2021-12-31	DRAFT 2021-2022	2020-2021	2020-2021	2020-2021
	Operating Actual	Operating Budget	Gaming Actual	Gaming Budget	Combind Actual	Combined Budget	Operating Actual	Gaming Actual	Combined Actual
Revenues									
Donations	-	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 20.00		\$ 20.00
Grant funds	-	-	1,300.00	1,300.00	1,300.00	1,300.00		1,420.00	1,420.00
Fund raising-Loyalty rebate (Tru Earth)	-	60.00	-	-	-	60.00	117.43		117.43
Total Revenues	-	1,060.00	1,300.00	1,300.00	1,300.00	2,360.00	137.43	1,420.00	1,557.43
Expenditures									
Arts & Culture-Spirit of Coq. Grant	-	584.53	-	-	-	584.53	300.00		300.00
Bank Charges	11.70	23.40	11.70	23.40	23.40	46.80	23.40	23.40	46.80
Education for Students	-	-	-	900.00	-	900.00		1,360.00	1,360.00
Gifts & Thanks	-	-	-	-	-	-			
Parent/Student Education	-	400.00	-	-	-	400.00			
Supplies & Misc	-	50.00	-	-	-	50.00			
Grad 2022/iHub Annual	-	-	-	350.00	-	350.00		730.00	730.00
Total Expenditures	11.70	1,057.93	11.70	1,273.40	23.40	2,331.33	323.40	2,113.40	2,436.80
Excess (Deficiency) for the period	(11.70)	2.07	1,288.30	26.60	1,276.60	28.67	(185.97)	(693.40)	(879.37)
Cash on hand									
Beginning of period	4,143.68	4,143.68	871.30	871.30	5,014.98	5,014.98	4,329.65	1,564.70	5,894.35
End of period	4,131.98	\$ 4,145.75	\$ 2,159.60	\$ 897.90	\$ 6,291.58	\$ 5,043.65	\$ 4,143.68	\$ 871.30	\$ 5,014.98

**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
February 15, 2022 7:00 pm
Online Zoom Meeting**

	Minutes
7:00	5
<u>Call to Order & Welcome</u>	
<ul style="list-style-type: none">● Welcome & Introductions● Adopt minutes from January meeting● Additions to agenda	
7:05	30
<u>Reports</u>	
<ul style="list-style-type: none">● Principal● Treasurer● DPAC	
7:35	20
<u>Old Business</u>	
<ul style="list-style-type: none">● Grad Hoodies● Funds for Covid Safety	
7:45	
<u>New Business</u>	
<ul style="list-style-type: none">● N/A	
<u>Next Meeting Date</u>	
<ul style="list-style-type: none">● April 11, 2022	

Adjourn

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Andrew Shaw

Secretary – Jennifer Sing

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

iHub PAC Meeting Minutes

Meeting Time: February 15, 2022 7:00 pm

Location: Online Zoom Meeting

Minutes By: Jen Sing

In Attendance: David Truss (principal), Tammy Craik (PAC Chair), Andrew Shaw (PAC treasurer), Jen Sing (PAC Secretary), Susan Rowe, Julie, Shelley Frick, Moira, Leah H, Una Wong

Agenda Item	Action Needed
<p>Call to Order: 7:01</p> <ul style="list-style-type: none"> ● Welcome & Introductions ● Adopt minutes from January meeting (motion: Andrew, second: Moira. Passed unanimously) ● Additions to agenda: garden planters for the school 	
<p><u>Reports</u></p> <ul style="list-style-type: none"> ● Principal (David Truss) <ul style="list-style-type: none"> ● Photos yesterday for grads. Not all of them attended. ● Grad still has not been set up. New changes from ministry will help open things up. Grad parent meeting will occur in March. Waiting so that it's more opened up, and not a reserved plan. 16 grads this year. ● Intake. Completed the intake. Total student count will increase by 6-8. New students are usually given an opportunity to visit in June, but that is currently a 'wait and see'. 22 grade 9's accepted; one grade 10, one grade 11, one grade 11 on a waiting list. ● Teachers have recently received a couple rapid tests each. ● Report today includes rapid tests being supplied to students. Prioritizing certain communities and K-6 first. ● N95 masks. A student early on was not offered one, but that was rectified. ● Fundraisers. The students have raised money for a women's shelter. The leadership club has been running activities. ● Satisfaction survey open to parents of all grades open until April 29 (see email from Feb 14). www.bced.gov.bc.ca/sat_survey/access.htm ● Treasurer (Andrew) <ul style="list-style-type: none"> ● No transactions ● Moved accounts from TD to Coast Capital ● Ordered & received cheques. \$77 ● Will receive about \$50 from TruEarth ● Gaming Fund eligibility: possible ideas: Buntzen Lake end of year fieldtrip, Grad ceremony, garden boxes ● DPAC (presented by Tammy as Lena was not present) <ul style="list-style-type: none"> ● BUDGET: Sd43 is currently working on the budget for next year and is looking for input from families. About 85% of the budget is not movable but the DPAC executive has requested more EAs and improvements to ventilation on behalf of families. Rapid tests are 	

coming and each staff member will be provided with two.

- **BEREAVEMENT HOTLINE:** BC bereavement hotline spoke at our last meeting and how the stages of grief affect people differently. Teenagers are often the forgotten mourners and there is support services out there. Across Canada one in 14 kids lose a sibling or parent before 18. They offer a hotline to support families m to f 9-5.
- **CROSSROADS HOSPICE:** Crossroads hospice has a teen grief program and referrals can be requested by either families or high schools. Sessions can take place in high schools or other ways , 1 on 1 or group and either short term or long term so there are lots of options.
- **DPAC EXEC:** The DPAC executive is looking for members and if interested please contact the dpac office.
- **UPCOMING:** Next meeting will be held on Feb 23 at 7 and will be on Indigenous Education. March 2 another meeting will be with Dr Hassanali with Fraser Health.

Old Business

- Hoodies
 - Voting has occurred for the design to move forward with (sunflowers with the iHub logo in it). Bailey is working on a grad one. Will be offered to incoming students.



- Funds for Covid Safety
 - the donated N95 masks are still available.
 - Feels like the height of the Omnicron variant is weaning. At least 2 students tested positive for covid, and one teacher. Booster shots will

<p>be coming available for the high school age group. Rapid tests are becoming more prevalent.</p> <ul style="list-style-type: none"> ○ Hopefully another wave will not emerge. Spoke about whether a contingency fund would make sense, but decided an emergency meeting between scheduled PAC meetings could cover such a case. 	
<p><u>New Business</u></p> <ul style="list-style-type: none"> ● Garden Beds - possible budget item <ul style="list-style-type: none"> ○ Mr. Truss is not sure what the status of the gardening club is ○ Free soil will be available from Fresh Roots group ○ 2 garden beds were lost when the roof was redone this past summer (they were in bad shape to start) ○ Harvest Bin Project (https://bcaite.ca/harvest-bin-project) 	<p>Tammy will provide Mr. Truss with the cost on few garden bed options as well as current grants available.</p>
<p><u>Next Meeting Date</u></p> <ul style="list-style-type: none"> ● March 7 	
<p>Adjourn: Motion: Leah, second: Andrew. Passed unanimously.</p>	

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Andrew Shaw

Secretary – Jennifer Sing

DPAC Rep – Lena Mayzel

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**Inquiry Hub Secondary School PAC
Statement of Revenues and Expenditures
For the 7 Months Ended January 31, 2022**

	Period ended 2022-01-31	DRAFT 2021-2022	Period ended 2022-01-31	DRAFT 2021-2022	Period ended 2022-01-31	DRAFT 2021-2022	2020-2021	2020-2021	2020-2021
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Revenues									
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Education for Students	-	-	-	900.00	-	900.00		1,360.00	1,360.00
Gifts & Thanks	-	-	-	-	-	-			
Parent/Student Education	-	400.00	-	-	-	400.00			
Supplies & Misc	-	50.00	-	-	-	50.00			
Grad 2022/iHub Annual	-	-	-	350.00	-	350.00		730.00	730.00
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Cash on hand									
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End of period	4,131.98	\$ 4,145.75	\$ 2,159.60	\$ 897.90	\$ 6,291.58	\$ 5,043.65	\$ 4,143.68	\$ 871.30	\$ 5,014.98

4. *Use of Funds*

4.1 *Use of Funds for Parent Advisory Councils (PACs)*

Eligible Uses

PAC grant funding is intended to benefit all students by enhancing the **extracurricular opportunities** of students who attend the school(s) represented by the PAC. PACs should use their best judgement to determine how to spend grant funding that aligns with the spirit and intent of the program and the Guidelines. Eligible uses of grant funds may include the following:

- ◆ Field trips within B.C.
- ◆ Presentations or performances (e.g. music, theatre, science, etc.).
- ◆ PAC school spirit and family engagement events (e.g. school carnivals, movie nights, school dances, other social activities).
 - ◆ Please note: Grant funds may not be used for any fundraising activities at PAC events (see prohibited uses below).
- ◆ Entertainment or leisure activities for non-instructional times (e.g. graphic novels/comics, magazines, popular fiction, self-help books, board games, colouring books, etc.).
- ◆ Beautification for common spaces, such as hallways, library, multi-purpose room, etc. (e.g. art, posters, “sensory paths,” holiday decorations, etc.).
- ◆ Student publications (e.g. newsletters, yearbooks, etc.).
- ◆ Student competitions (e.g. writing, debating, chess, music, etc.).
- ◆ Student computers for extracurricular activities/clubs (e.g. software, hardware, accessories for photography club, robotics club, yearbook club, etc.).
- ◆ Student clubs or societies (e.g. drama club, chess club, etc.).
- ◆ Student ceremonies (e.g. graduation, dry grad, etc.).
- ◆ Team or club uniforms (e.g. jerseys, t-shirts, etc.) and/or equipment for extracurricular activities.
- ◆ Equipment for extracurricular sports.
- ◆ Items that directly benefit students (e.g. playground equipment or enhancements, projector for PAC events, etc.).
- ◆ Student recognition (e.g. certificates, trophies, ribbons, graduation memorabilia, etc.).
- ◆ Student conferences within B.C.
- ◆ British Columbia Confederation of Parent Advisory Councils (BCCPAC) membership fees
- ◆ Emergency, safety or earthquake related supplies or equipment that is not ordinarily the responsibility of the school/school district.

- ◆ With prior Branch approval, student transportation and travel outside B.C. (see Section 4.3).
- ◆ Scholarships and bursaries for post-secondary education (paid directly to students attending a school represented by the PAC – see Section 4.4).

Please note: Although the PAC must retain management and control of its grant funds, ownership of eligible assets purchased with PAC grant funds may be transferred to a school or school district if doing so is required for storage, maintenance, operation or liability insurance purposes.

Prohibited Uses

Grant funds may **not** be used to pay for goods or services used primarily by teachers in the classroom to deliver curriculum or by students to complete British Columbia K-12 curriculum requirements. This includes materials that are not required for delivering or completing curriculum but that assist in doing so (e.g. smart boards and other enhanced educational tools like iPads, Chromebooks, etc.).

Ineligible uses of PAC grant funds include, but are not limited to:

- ◆ Curricular activities or purposes (e.g. instructional materials, textbooks, etc.).
- ◆ Items used primarily in the classroom to assist in the delivery or completion of curriculum (e.g. tablets, smart boards, etc.).
- ◆ Fundraising (e.g. activities such as concessions, the sale of goods or services with the intent to generate revenue, etc.).
- ◆ Out-of-province travel, unless approved in advance by the Branch (see Section 4.3).
- ◆ Out-of-province or out-of-country aid.
- ◆ Out-of-province field trips.
- ◆ Extra lighting, curtains, props, etc. for in-school theatre/drama classes.
- ◆ Replacing or repairing school facilities that are the responsibility of the school or school district (e.g. structural repairs, replacing the gymnasium floor, bathroom renovations, water refill stations, outdoor maintenance, landscaping, etc.).
- ◆ Purchasing items that are the responsibility of the school or school district (e.g. audio-visual equipment, digital news reader boards, library books, outdoor classrooms, personal protective equipment, etc.).
- ◆ Goods and services that benefit the parents (e.g. parent education, parent workshops, etc.).
- ◆ Administrative and/or operational costs incurred to support the PAC program (e.g. office supplies and equipment, accounting or insurance fees, etc.).
- ◆ Teachers/Educational Assistants on-call (e.g. to attend field trips, to assist with supervision, etc.).
- ◆ Staff luncheons.
- ◆ Professional development of paid staff.

- ◆ Monetary prizes or gift cards.
- ◆ Past debt (i.e. expenses from a previous fiscal year), loan or interest payments.
- ◆ Sustaining or endowment funds.
- ◆ Mortgage payments.
- ◆ Balancing a non-gaming account that is in a deficit position or satisfying a cash flow issue.
- ◆ Donations to other organizations or individuals.

4.2 *Use of Funds for District Parent Advisory Councils (DPACs)*

Eligible Uses

DPAC funding is intended to benefit students by supporting activities that foster parental involvement in the schools and effective communication between schools, parents, students and the community.

Eligible uses of DPAC grant funds may include:

- ◆ Informational and promotional materials for parents.
- ◆ Administrative costs (e.g. meeting room rental, printing costs, presenter/ guest speaker fees, etc.).
- ◆ British Columbia Confederation of Parent Advisory Councils (BCCPAC) membership fees for the DPAC only.
- ◆ Travel for regular DPAC meetings.

Prohibited Uses

Ineligible uses of DPAC grant funds include, but are not limited to:

- ◆ Payment of membership fees (e.g. BCCPAC) for member PAC groups.
- ◆ Professional development of paid staff.
- ◆ Fundraising (e.g. activities such as concessions and sale of goods with the intent to generate revenue).
- ◆ Out-of-province travel or expenditures without prior approval (see Section 4.3).
- ◆ Out-of-province or out-of-country aid.
- ◆ Monetary prizes or gift cards.
- ◆ Past debt (i.e. expenses from a previous fiscal year), loan or interest payments.
- ◆ Mortgage payments.
- ◆ Balancing a non-gaming account that is in a deficit position or satisfying a cash flow issue.
- ◆ Sustaining or endowment funds.
- ◆ Donations to other organizations or individuals.

**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
March 07, 2022 7:00 pm
Online Zoom Meeting**

		Minutes
7:00	<u>Call to Order & Welcome</u> <ul style="list-style-type: none">● Welcome & Introductions● Adopt minutes from February meeting● Additions to agenda	5
7:05	<u>Reports</u> <ul style="list-style-type: none">● Principal● Treasurer● DPAC	30
7:35	<u>Old Business</u> <ul style="list-style-type: none">● Grad Update● Garden Beds	10
7:45	<u>New Business</u> <ul style="list-style-type: none">● N/A	
	<u>Next Meeting Date</u> <ul style="list-style-type: none">● Proposed Dates: Apr 12, 19, or 25, 2022	

Adjourn

Current PAC Executive:

Chair – Tammy Craik
Treasurer – Andrew Shaw
Secretary – Jennifer Sing
DPAC Rep – Lena Mayzel

ihubpac@gmail.com
parents.inquiryhub.org

iHub PAC Meeting Minutes

Meeting Time: March 08, 2022 7:00 pm

Location: Online Zoom Meeting

Minutes By: Tammy Craik (Jen Sing is unable to attend)

In Attendance: David Truss (Principal), Tammy Craik (PAC Chair), Andrew Shaw (PAC Treasurer), Rebecca Quek, Moira Berg, Susan Rowe, Shelley Frick, Ingrid W, Rob McTavish, Maria Gonzalez

Students: Matthew

Agenda Item	Action Needed
<p>Call to Order: 7:02pm</p> <ul style="list-style-type: none"> ● Welcome & Introductions ● Adopt minutes from February meeting (motion made by Andrew Shaw, seconded by Rebecca Quek. <i>Passed unanimously</i>) ● Additions to agenda: N/A 	
<p>Reports</p> <ul style="list-style-type: none"> ● Principal (David Truss) <ul style="list-style-type: none"> ● Annual Art Show: Inquiry Hub student artwork will be on display at Coquitlam Center from May 24-31. Parents are encouraged to view the displays. ● Grad Update: In the past the Grad event was held at the Inlet Theatre. Mr. Truss received an update from the District stating that an exception to the mandatory vaccine passport will be made to allow grads to have a grad event. Mr. Truss has tentatively reserved the Inlet Theatre for Wednesday, Jun 15. The only issue is that the school cannot ask students for vaccine cards. Still waiting on confirmation but we should have a final answer in 2 weeks. If the venue does not work, the event will be held at the school. Only grad families will be physically invited to keep size down. Everyone else will be invited to the virtual event. ● Upcoming Dates: <ul style="list-style-type: none"> ■ Spring Break: Mar 14-25 (2 weeks) ■ Easter: Apr 15-18 ■ District Pro D: Apr 22 ■ Assessments (new dates): Original dates were rescheduled. All assessments are 2 hrs but students are allotted 3hrs from 9:00-12:00. Gr 10 Numeracy: Tue Apr 26 Gr 10 Literacy: Wed Apr 27 Gr 12 Literacy: Thu Apr 29 ● Incoming Gr 9 Event: In the past, a full day event was held in June which led to a BBQ and coincided with the PAC AGM. Nothing that extensive will be planned this year but there will be a short event for incoming students. Hoping for a social event but depending on the situation it may have to be virtual. Will wait until April/May to pick the date. ● Course selection: Due date is Friday Mar 11. Students usually get the course they choose. Only foreseeable issues may be grade 11/12 PE. ● HEPA Filters: The District has provided HEPA filters for school weight rooms. It is currently used every time students are in there. They will also be providing a filter for common areas. Mr. Truss was able to convince the 	<p>Parents: view artwork at Coquitlam Center</p> <p>David Truss will confirm venue.</p> <p>Parents: encourage children to complete course selection</p>

<p>District to provide one for the gr 9 room also (which is the learning commons).</p> <ul style="list-style-type: none"> ● Student Murals: Last year the District funded the paint and supplies for the student murals. This year they will be doing the same. We are getting a lot more paint than planned due to a shortage in quarts. The school will be getting gallons instead and hoping to get good use out of paint supplied. Scaffolding will also be provided. Murals will start after March break. Mr. Truss shared a short video of murals. ● Questions: <ul style="list-style-type: none"> ■ How many grade 9s are coming to Inquiry Hub? Next year there will be an additional 8 students: 22 gr 9s, 2 gr 10s, 1 gr 11. We will be losing 2 students and our 16 grads. Not sure if it is enough for additional staffing. ■ Are the rooms big enough for larger classrooms? It may be challenging fitting 30 students in a smaller classroom. Space feels tight at times but the staff does a good job of utilizing all spaces. With larger classes we can get more staffing (eg part time music teacher). ■ Do you know of any staffing changes yet? There should not be any changes. The staff is great and we don't want to change anything ● Treasurer (Andrew Shaw) <ul style="list-style-type: none"> ● Recent Transactions: <ul style="list-style-type: none"> ■ General Account: \$62.90 - Tru Earth fundraiser ■ Gaming: N/A ● DPAC (presented by Tammy as Lena was not present) <ul style="list-style-type: none"> ● MEDICAL SCHOOL: Dr. Hassanali presented from Fraser Health regarding getting into medical school. The advice is to keep applying and volunteering long term instead of several short term volunteering positions. There is a 10% acceptance rate and 65% are female. ● DPAC EXEC: The DPAC executive is looking for members so if interested please contact the dpac office. ● UPCOMING: Next meeting will be held on March 30 and Foundry BC will be presenting on supporting mental health. 	
<p><u>Old Business</u></p> <ul style="list-style-type: none"> ● Hoodies (Maira Berg) <ul style="list-style-type: none"> ○ The designs have been finalized and the committee has contacted 4 vendors. We are still waiting on more pricing but we have an initial budget. We have different prices based on quantity ordered (only 16 grads): <ul style="list-style-type: none"> ■ Hoodies: \$34 (grads - \$37) ■ Crewnecks: \$32 (grads - \$35.50) ○ There is a 2 week turn around. ○ An order form will go out and students will pay for hoodies when they receive them 	<p>Maira will work with David Truss to get order forms out to everyone this week.</p>

- The following designs will be offered to existing and incoming Inquiry Hub students:



- The following design will be available for grads only:



- Garden Beds

- Tammy shared with Mr. Truss a document with several garden bed options and prices along with a list of available grants.
- Question was raised whether garden beds need to be replaced. It was agreed that it is best to plant new growth in garden beds to prevent rodent issues.
- Suggestion to plant an herb garden to detract rodents and to provide spices to the Foods class.
- Students are looking to get seeds and bulbs to plant in Fall. Mr. Truss just received some free seeds. Looking at dividing perennial herbs and seeing if any parents have extras to donate.
- Mobi is heading the Garden club but Matthew is also involved. Matthew has volunteered to help get the message out about seed donations.
- PAC has previously allotted the \$584.53 (remainder of previous Spirit Grant) to be spent on garden beds.

Matthew Quek will work on a letter asking for seed donations.

David Truss will purchase 1 or 2 garden beds.

No New Business

Next Meeting Date

- Mon April 25

Adjourn: Motion by Rebecca Quek, seconded by Andrew Shaw. Passed unanimously. Meeting adjourned at 7:54pm.

Current PAC Executive:

Chair – Tammy Craik

Treasurer – Andrew Shaw

Secretary – Jennifer Sing

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

Agenda:

**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
April 25, 2022 7:00 pm
Online Zoom Meeting**

	Minutes
7:00	5
<u>Call to Order & Welcome</u>	
<ul style="list-style-type: none">● Welcome & Introductions● Adopt minutes from March meeting● Additions to agenda	
7:05	30
<u>Reports</u>	
<ul style="list-style-type: none">● Principal● Treasurer● DPAC	
7:35	10
<u>Old Business</u>	
<ul style="list-style-type: none">● Grad Update● Hoodies● Garden Beds<ul style="list-style-type: none">● Proposal to allocate additional funds toward the new garden beds purchased last month.	
7:45	
<u>New Business</u>	
<ul style="list-style-type: none">● N/A	
<u>Next Meeting Date</u>	
<ul style="list-style-type: none">● Proposed Date: May 16, 2022?	

Adjourn

Current PAC Executive:

Chair – Tammy Craik
Treasurer – Andrew Shaw
Secretary – Jennifer Sing
DPAC Rep – Lena Mayzel

ihubpac@gmail.com
parents.inquiryhub.org

iHub PAC Meeting Minutes

Meeting Time: April 25, 2022 7:00 pm

Location: Online Zoom Meeting

Minutes By: Jen Sing,

In Attendance: David Truss (principal), Tammy Craik (PAC chair), Lena M (DPAC rep), Rebecca Quek, Leah Hamer, Michele Mihailoff, Moira, Julie, Deborah James, Vincent, Melissa, Lena M

Students: Matthew, Vincent

Agenda Item	Action Needed
<p>Call to Order: 7:01</p> <ul style="list-style-type: none"> ● Welcome & Introductions ● Adopt minutes from March meeting (Motioned by: Moira, Seconded by: Leah. Passed unanimously) ● Additions to agenda - none 	
<p>Reports</p> <ul style="list-style-type: none"> ● Principal - David Truss <ul style="list-style-type: none"> ● Garden update by Matthew (see the attached slides) <ul style="list-style-type: none"> ■ Matthew presented a visualization of the garden. Received 100 plants from Urban Roots and 4 trays from the school district. Will fill with dirt, gravel & weed mat over the next week. ■ Costs: Metal Planters \$1052.80; Wooden Fence Nails \$23.29; Stepping Stones - free; Weed Mat \$19.98; Gravel \$239.99; Seeds \$50 = Total Cost \$1374.93 \$1386.06 ■ Funded by \$500 LSF (Learning for Sustainable Future grant which Matthew applied for), \$584.53 spirit grant, \$278.24 Mr. Truss, \$23.29 garden club funds. ■ Still needs some good quality top soil. ■ Motion: (Moira) To allocate \$200 into a fund for the garden club. Seconded by Rebecca. Passed unanimously. ● iHub Assessments <ul style="list-style-type: none"> ■ Tuesday April 26th, 9am-Noon, Grade 10 Numeracy ■ Wednesday April 27th, 9am-Noon, Grade 12 Literacy ■ Thursday April 28th, 9am-Noon, Grade 10 Literacy ■ These assessments can be re-taken, and are offered several times a year, and are requested by universities. Mr. Truss recommends taking the assessments early so that they can be used for early university application, and it also maximizes the number of times that it can be retaken if a better score is desired. ● iHub hoodies <ul style="list-style-type: none"> ■ Thanks to Moira for her work with the sweatshirts - they look great. For sale right now - can purchase from the secretary by cash or cheque ● Graduation <ul style="list-style-type: none"> ■ Confirmed for June 15 @ Inlet theatre. ■ \$350 from the PAC. 	

- Invitations are being determined. Right now, parents of the grads will be invited and a livestream will be provided for everyone else.
 - Students from all grades will be invited to perform at the ceremony. The parents of the performers who aren't in grade 12 may receive an in person invitation depending on the number of performers.
- Art Show
 - Ms. Bauder is organizing our student entries for the SD43 Student Art Show happening in May at Coquitlam Centre. Each school needs to provide volunteers to supervise the display boards, and Inquiry Hub has been assigned to Friday May 27th. The suggestion is that 2-4 people attend for 3 hours in the following shifts: 10am-1pm, 1pm-4pm, and 4pm-7pm (max 12 volunteers). Are any parents/guardians/students willing to help us out? Please let Ms. Bauder know ASAP by emailing her at ebauder@sd43.bc.ca
- Course Selection
 - Course selection for next year is complete. There's still an opportunity to make changes. If students are planning to do summer school, please let the school know.
- Attendance.
 - Some students are being affected by not attending in person, and their work is suffering. The school is able to support students better when they're on site.
- HEPA filters.
 - Second one has arrived. It is currently fixed to one room, but the school wants to make it transportable between rooms
- Survey.
 - Please fill out. There's only 81 families, so every family is more than 1% of the result.
- Action Plan for Learning (see attached slides)
 - Indigenous Ways of Learning Goal: If you know of any specific content or presenters that you'd like added to the curriculum, let David know.
 - A new grad requirement will come into affect with the current grade 10's and future years. They will need to have a course about Indigenous Learning embedded in it. iHub is aiming to embed it in Grade 10 English. A challenge is that the current grade 10's will need this for graduation, but they have already made their course selection, and the courses for grade 11 & 12 are elective. If a student is not following iHub curriculum, parents and students need to make sure this graduation requirement isn't missed.
- PAC meetings
 - The meetings can now be face to face, or a hybrid of zoom & in-person
- June 7 Speaker
 - Offers a series of topics that students can choose from.
 - Interweave some student presentations.

<ul style="list-style-type: none"> ● Fieldtrips <ul style="list-style-type: none"> ■ The year end trip will be local as bus rental costs are high, and arranging parent drivers would be complicated as no one has completed their criminal record checks for the past 2 years. Buntzen won't be able to happen until next school year. ● Future graduates <ul style="list-style-type: none"> ■ Grade 11's should be aware that lots of scholarship applications open in Sept/Oct. ■ Have a conversation with the counselor about goals to make sure that you'll have minimum course requirements for post secondary programs. Students & parents should do their own homework as well. ● Treasurer (Andrew was not in attendance, so Tammy provided the briefing) <ul style="list-style-type: none"> ● Expenses: cost of ordering the cheques; Garden Beds ● DPAC (Lena) <ul style="list-style-type: none"> ● Next meeting Wed April 27th @ 7pm at Winslow Centre in person. topic: Exploring Ways to Improve Outcomes for Children in the TriCities 	
<p><u>Old Business</u></p> <ul style="list-style-type: none"> ● Grad Update ● Hoodies ● Garden Beds ○ Proposal to allocate additional funds toward the new garden beds purchased last month. 	
<p><u>No New Business</u></p>	
<p><u>Next Meeting Date</u></p> <ul style="list-style-type: none"> ● Tuesday May 24, 2022. Last general meeting of the year. Will try as a hybrid (online and in person). 	
<p>Adjourned at 8pm Motioned by Lena, Seconded by Rebecca. Unanimously passed.</p>	

Garden Club slides (Matthew):

Visualization



Wooden Fence Planter ->

<- Metal Planters



Costs

- Metal Planters - \$1,052.80
 - Wooden Fence Nails - \$23.29
 - Stepping Stones – free
 - Weed Mat - \$19.98
 - Gravel – 239.99
 - Seeds - \$50
 - Total Cost - \$1374.93
-
- Funds – \$500 LSF Grant, \$584.53 Spirit Grant,
 - \$278.24 Mr. Truss, \$23.29 (garden club funds)



Links

- <https://www.rona.ca/en/product/patio-drummond-econo-slab-concrete-grey-11-7-8-in-l-x-11-7-8-in-w-x-1-3-4-in-h-econog-53985029>
- <https://www.rona.ca/en/product/precision-flat-head-wood-screws-8-x-3-in-steel-100-per-pack-square-drive-297-652-63868137>
- <https://www.homedepot.ca/product/vjgoro-4-ft-x-50-ft-3-layer-technology-grid-weed-control-fabric/1001188003>
- <https://www.homedepot.ca/product/yard-to-you-river-stone-bulk-bag-delivered-1-cubic-yard-20-76mm-3-4-3in-/1001004766>
- Thanks to Mr. Truss, PAC, Mr. Sarte, Gray, Urban roots, Shauna, and helpers!



Action Plan for Learning Slides (Mr. Truss)

Human and Social Development

DRAFT

Area of focus:

Cultivate social-emotional well-being through personal and social awareness and responsibility, empathy and resilience.

Planned Actions:

- Specific skills being taught, especially for incoming Grade 9's and for Grade 10's in the Career Life Education 10 course. Skills taught will include supporting kids to develop their executive functioning skills such as: planning, setting goals, meeting deadlines, and self-advocacy.
- More intentional reflection with students filling out competency skills reflection during reporting periods. Teacher feedback on reflections, when they see a mismatch between student reflections and the behaviors, patterns they see in school.
- IEP goals reflective of Core Competencies.

Indicators of Success:

- Regular 'Care and Concern' meetings to get a picture of when students are struggling in just one class or in more than one class and needing additional support.
- We will be keeping the self-reflections of students and we can compare them year-by-year to see improvements in their competencies.

School Community Engagement Process:

- Student feedback
- PAC Meeting Discussions (2)
- Meetings with Staff (Ongoing) - Teacher identification that self-regulation is one of the greater challenges we face in reducing student stress and fostering greater wellbeing and student success.



DIRECTIONS 2025: ACTION PLAN FOR LEARNING STRATEGIC GOAL #2

School: **Inquiry Hub Secondary School**

*Increasing Success In
Life for All*

Indigenous Learners and Indigenous Ways of Learning

DRAFT

Area of focus:

- Utilize First People's Principles of Learning in practice, and embed Indigenous content into all classes
- Unpack the Truth and Reconciliation Calls to Action in Senior Humanities next year, & expand to other classes in the following year

Planned Actions:

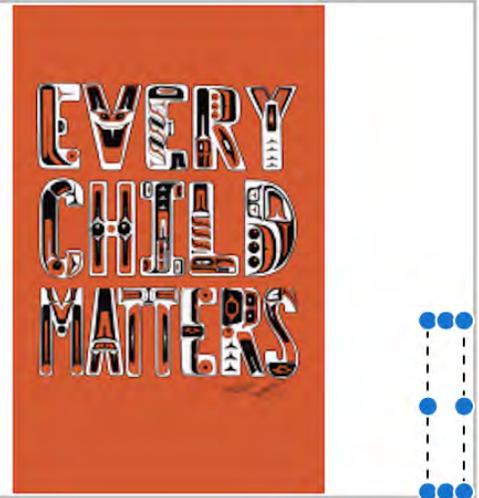
- Provide teachers access to resources, time, and support for developing and implementing Indigenous curricular materials
- Invite students and parents to suggest Indigenous content, as well as Indigenous speakers/elders into to school to speak at events.
- Require Indigenous content into projects and assignments in all subjects.

Indicators of Success:

- Maintain continued success rates of our Indigenous grads, encouraging and supporting post-secondary plans.
- Teachers embed First Peoples' Principles of Learning in their classes regularly, as well as integrating Indigenous content meaningfully.

School Community Engagement Process:

- PAC Meeting discussions
- School-based Indigenous focus pro-d and staff meetings
- Staff co-creation of Indigenous materials and lessons, and collaboration to create new resources.



DIRECTIONS 2025: ACTION PLAN FOR LEARNING STRATEGIC GOALS #1 & 2

School: **Inquiry Hub Secondary School**

*Increasing Success in
Life for All*

**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
May 24, 2022 7:00 pm
Hybrid Meeting (Inquiry Hub and Online)**

	Minutes
7:00	5
<u>Call to Order & Welcome</u>	
<ul style="list-style-type: none">● Welcome & Introductions● Adopt minutes from April meeting● Additions to agenda	
7:05	30
<u>Reports</u>	
<ul style="list-style-type: none">● Principal● Treasurer● DPAC	
7:35	10
<u>Old Business</u>	
<ul style="list-style-type: none">● Grad Update● Garden Bed update	
7:45	
<u>New Business</u>	
<ul style="list-style-type: none">● Aftergrad Funding Proposal<ul style="list-style-type: none">● Proposal for PAC to support the Aftergrad Event to a grand total of \$395.48 or less (if some grads choose not to attend)● PAC/Grad Fundraiser: Me-n-Eds on Jun 22	
<u>Next Meeting Date</u>	
<ul style="list-style-type: none">● Proposed Date: AGM TBD	
Adjourn	

Current PAC Executive:

Chair – Tammy Craik
Treasurer – Andrew Shaw
Secretary – Jennifer Sing
DPAC Rep – Lena Mayzel

ihubpac@gmail.com
parents.inquiryhub.org

iHub PAC Meeting Minutes

Meeting Time: May 24, 2022 7:00 pm

Location: Inquiry Hub and Online

Minutes By: Jen Sing

In person Attendance: Tammy Craik (PAC Chair), David Truss (principal), Andrew (PAC Treasurer), Julie Wallace

Online Attendance: Rebecca, afkmu, Moira, Michele Mihailoff, Nolene Ahern, Megan Stowe,

Students: Matthew

Agenda Item	Action Needed
<p>Call to Order: 7pm</p> <ul style="list-style-type: none"> ● Welcome & Introductions ● Adopt minutes from April meeting with the adjustment of the gardening expenditure total. Sum should be \$1386.06 instead of \$1374.93. (motion created by: Andrew, seconded Julie. Unanimously passed). ● Additions to agenda: none 	<p>Tammy to update last meeting's minutes</p>
<p><u>Reports</u></p> <ul style="list-style-type: none"> ● Principal <ul style="list-style-type: none"> ● Yearbook: Yearbooks are currently on sale for \$20. Online link was provided in Mr. Truss' email. The list of students who have already paid has been sent out to the students on Teams (the list has been updated with the students that paid by cash). Deadline is this Friday. ● Grad: June 15 @ 7pm at the Inlet Theatre. The graduates and their families are invited to attend in person. The families of Gr. 9-11 students (winning awards, presenting) - will be invited to attend online only. (more about the graduation celebration later in these minutes) ● Grade 9 welcome event: haven't finalized details yet. Would like to coincide with the last PAC meeting. ● Criminal record check: see email from Mr. Truss. A field trip to Buntzen lake will take place in late Sept/early Oct. It has been a good bonding experience regardless of weather. If we can get parent volunteers to drive, we can save money. ● Garden Beds: thank you to PAC ● Summer school: check with school if you'll be taking classes so that the school can try to accommodate you in the fall. ● Gr. 9/10: new Indigenous course requirement. Mr. Truss will send out email with more details. Gr. 9 - Mr. Hopkins has started to transition the class. Gr. 10 - creating a path so that you can get the requirement. ● Gr.11: Universities are asking for marks sooner. On June 16, in the morning, the grade 11's can take the literacy exam assessment. If you don't do as well as you hoped, there'll be a chance to rewrite in Nov. (Highest mark counts. Not mandatory to take every exam). ● Coquitlam Centre art show: starting tomorrow night and goes until next Friday. A number of students have participated. Show some support, and check it out. ● Treasurer's Report (see attached statement) <ul style="list-style-type: none"> ● expenditure on garden beds 	

<ul style="list-style-type: none"> ● incurred bank charges ● Spirit of Coq grant has been used up. ● tax recovery: applying to get PST refunded on purchases given to the school. 68% of GST can be recovered. Both PST & GST refunds should be \$109. ● will submit the Gaming Grant Application for next year. There's been a change which has updated the minimum funding based on 100 students. ● DPAC <ul style="list-style-type: none"> ● AGM is tomorrow night @ 7pm 	
<p><u>Old Business</u></p> <ul style="list-style-type: none"> ● Grad Update (see attached slideshow from Megan) <ul style="list-style-type: none"> ○ Organizing a Meet & Mingle for the 16 graduating students and their families at Romer's directly after the graduation ceremony from 9:15pm - 11pm. Private space for grad's & immediate family. Holds 50+ ppl ○ Potential barrier: there are stairs to access the space and no elevator is available. ○ \$1635 budget. Much of the cost has been donated except about \$5-10/person. ○ Request to PAC & iHub: support with parent communication. Suggest that a grad committee be set up for future years. Synergize with annual (timing & post-reception) ○ Soren will make a cake ● Garden Bed update (see attached slides from Matthew) 	
<p><u>New Business</u></p> <ul style="list-style-type: none"> ● Aftergrad Funding Proposal <ul style="list-style-type: none"> ● Proposal for PAC to support the Aftergrad Event to a grand total of \$395.48 or less (if some grads choose not to attend) ● This proposal is no longer needed as a donation has been provided that will cover the bulk of the costs. ● PAC/Grad Fundraiser: Me-n-Eds on Jun 22 <ul style="list-style-type: none"> ● Any family that purchases from the Me-n-Eds Austin location in Coquitlam, on Jun 22 can indicate that they want to support iHub PAC, and a percentage will be donated to the PAC. ● Request: A parent requested a social media link that can be provided to share with friends & family 	<p>Mr. Truss to provide social media link to share Me-n-Eds fundraiser</p>
<p><u>Next Meeting Date</u></p> <ul style="list-style-type: none"> ● The next meeting will be the PAC AGM where elections will be held. A date and time will be proposed once Mr. Truss has a chance to work with the schedule. ● <i>Update: AGM Thursday, June 23, 2022 at 6:00pm at Inquiry Hub.</i> 	<p>Mr. Truss to work with the PAC Chair to determine the AGM date.</p>
<p>Adjourned at 7:54. Motion: Julie. Second: Andrew. Unanimously passed.</p>	

**Inquiry Hub Secondary School PAC
Statement of Revenues and Expenditures
For the 10 Months Ended April 30, 2022**

	Period ended 2022-04-30	DRAFT 2021-2022	Period ended 2022-04-30	DRAFT 2021-2022	Period ended 2022-04-30	DRAFT 2021-2022	2020-2021	2020-2021	2020-2021
	Operating Actual	Operating Budget	Gaming Actual	Gaming Budget	Combina Actual	Combined Budget	Operating Actual	Gaming Actual	Combined Actual
Revenues									
Donations	-	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 20.00		\$ 20.00
Grant funds	-	-	1,300.00	1,300.00	1,300.00	1,300.00		1,420.00	1,420.00
Fund raising-Loyalty rebate (Tru Earth)	62.90	60.00	-	-	62.90	60.00	117.43		117.43
Total Revenues	62.90	1,060.00	1,300.00	1,300.00	1,362.90	2,360.00	137.43	1,420.00	1,557.43
Disbursements									
Arts & Culture-Spirit of Coq. Grant	584.53	584.53	-		584.53	584.53	300.00		300.00
Bank Charges	88.84	23.40	11.70	23.40	100.54	46.80	23.40	23.40	46.80
Education for Students	-		-	900.00	-	900.00		1,360.00	1,360.00
Gifts & Thanks	-		-		-				
Parent/Student Education	-	400.00	-		-	400.00			
Supplies & Misc	-	50.00	-		-	50.00			
Grad 2022/iHub Annual	-		-	350.00	-	350.00		730.00	730.00
Recoverable amounts									
PST & GST	109.20				109.20				
Other	482.27				482.27				
Total Disbursements	1,264.84	1,057.93	11.70	1,273.40	1,276.54	2,331.33	323.40	2,113.40	2,436.80
Excess (Deficiency) for the period	(1,201.94)	2.07	1,288.30	26.60	86.36	28.67	(185.97)	(693.40)	(879.37)
Cash on hand									
Beginning of period	4,143.68	4,143.68	871.30	871.30	5,014.98	5,014.98	4,329.65	1,564.70	5,894.35
End of period	2,941.74	\$ 4,145.75	\$ 2,159.60	\$ 897.90	\$ 5,101.34	\$ 5,043.65	\$ 4,143.68	\$ 871.30	\$ 5,014.98

Slideshow from Matthew's Garden Update:

Garden Club Update

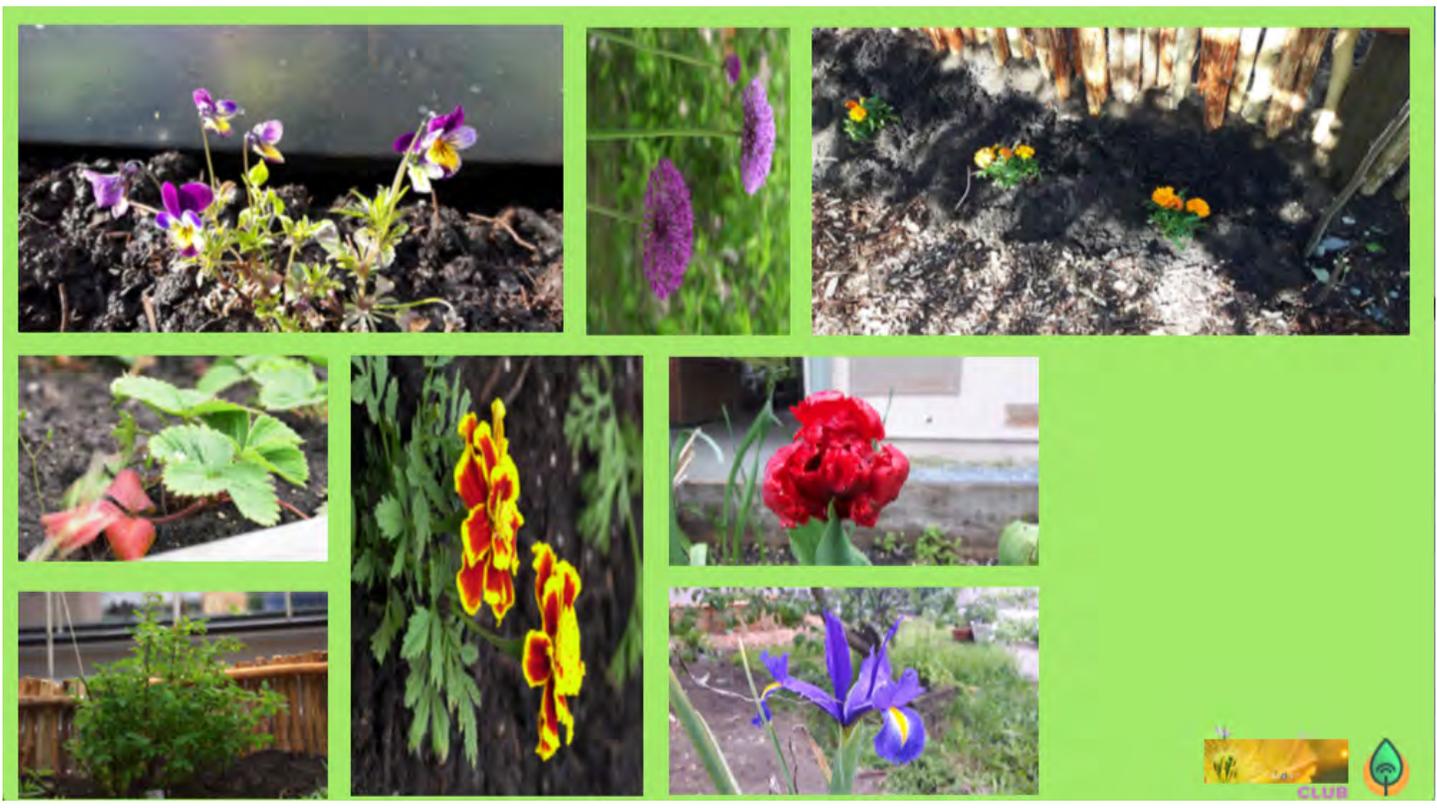


Before



After





Coming Up:

- iHub Garden video coming to YouTube
- More plants
- Painted bench



Slideshow from Megan's Graduation Proposal:

Inquiry Hub 2022 Graduating Class Event proposal



May 24, 2022



Situation



	Sixteen iHub students will be graduating in June of 2022
	Much work is underway with grade 12 parents to support the graduation
	This is the first graduation in two years after Covid restrictions

Background



Graduation from High School is an important life event



Traditions and support from the school and PAC make a difference and show value and priority for the graduates and the event of graduating - students in younger years will look forward to this



Lots of Grade 12s have requested an event after iHub Annual.



Erika Wickes, Brandee Buble-Ubels, Julie Wallace, Moira Berg and Megan Stowe (grade 12 parents) have partnered to support this request

What we've heard...

'We want to do something on the night of the annual, we're making such an effort to get ready, and this is a really important thing for us, please can you organize something?'



The Details



✗	Backyard BBQ	Less money	Timing not aligned with annual No immediate family involvement
✓	Event right after Annual	Can walk by after Annual Can bring immediate family Stay 'dressed up' for the event	Cost may be prohibitive
✗	Event for grads on another date	Less money Flexibility with location	Not 'dressed up' No immediate family

Agreed Event

Meet and Mingle at Romer's

- 9:15pm – 11:00/close pm
- Walking distance from Inlet Theatre
- Private space for Grad's and immediate family
- Capacity of 50+ people



Overall Costs

Budget/Contributions		Total
BUDGET		
16 students @\$25/head	\$400	\$400
34 immediate family @ 25/head	\$850	\$1250
Decorations	\$100	\$1350
Grad Gift (caracatures)	\$285	\$1650
Overall Budget	\$1635	\$1635
CONTRIBUTIONS		
34F Donation	\$675	\$675
iHub PAC donation	?	??
Other donations? (600+ 110)	\$710	\$250
Total Donations		\$1385
Total costs (per ticket)		\$250 (\$5.00)

Request to PAC

- Requesting support with parent communication
- Simply want to increase awareness of this initiative



Current PAC Executive:

Chair – Tammy Craik
Treasurer – Andrew Shaw
Secretary – Jennifer Sing
DPAC Rep – Lena Mayzel

ihubpac@gmail.com
parents.inquiryhub.org

**June 23, 2022 7:00 pm
Hybrid Meeting (Inquiry Hub and Online)**

		Minutes
7:00	<u>Call to Order & Welcome</u> <ul style="list-style-type: none">● Welcome & Introductions● Adopt minutes from May meeting● Additions to agenda	5
7:05	<u>Reports</u> <ul style="list-style-type: none">● Principal● Treasurer	30
7:35	<u>Old Business</u> <ul style="list-style-type: none">● Grad Update● PAC Fundraiser Update	10
7:45	<u>New Business</u> <ul style="list-style-type: none">● Executive Elections<ul style="list-style-type: none">● Chair● Treasurer● Secretary● DPAC Rep	
	<u>Next Meeting Date</u> <ul style="list-style-type: none">● Proposed Date: TBD	

Adjourn

2021-22 PAC Executive:

Chair – Tammy Craik

Treasurer – Andrew Shaw

Secretary – Jennifer Sing

DPAC Rep – Lena Mayzel

ihubpac@gmail.com

parents.inquiryhub.org

iHub PAC Meeting Minutes

Meeting Time:

Location: Inquiry Hub and Online

Minutes By: Jen Sing

In person Attendance: David Truss (principal), Andrew Shaw (Treasurer), Jen Sing (Secretary), Shelley Frick, Noelene Ahern, Janine McCoy, Carol Kingley, Jack Want, Olivia Sze, Michele Miahiloff, Alex Khavin, Maria Nieves Gonzalez, Laur & Roberto Gorjao, Michael & Rebekah Ng, Adewale (Wale) Eniade, Shephanie Strachan, Melissa Holloway, Sheri Patterson, Yumi Soiseth, Chris Baxter, Ingrid Willis, Sri Vidya Ganesana, Kevin White, Leah Hamer, George Sagatelicen, Kevin Tam, Annie Tam, Cathy Ward

Online Attendance: Susan Rowe, Ashley Sorensen

Regrets: Tammy Craik (PAC Chair)

Agenda Item	Action Needed
<p><u>Call to Order & Welcome:</u> Meeting called to order at 7:07.</p> <ul style="list-style-type: none"> ● Welcome & Introductions ● Adopt minutes from May meeting (Motion: Noelene, Seconded by: Ingrid, Passed unanimously.) ● Additions to agenda - none ● Motion to accept agenda: Jen, Seconded by: Leah. Passed unanimously 	
<p><u>Reports</u></p> <ul style="list-style-type: none"> ● Principal <ul style="list-style-type: none"> ● iHub Annual: This was the first communal grad held in 3 years. For the past 2 years it has been held in the gymnasium, with one grad in attendance at a time due to covid. The iHub Annual is an award show, performances and a graduation ceremony. Several awards are given out, including the school awards: ‘The Ollies’: with the Dream, Create & Learn categories. https://www.youtube.com/watch?v=mQ51N5v1LCM Congratulations to the award winners and the 16 graduates. ● Post grad ceremony: Thank you to the grade 12 parents that put together the amazing celebration at Romer’s. ● There are plans to have the Buntzen Lake field trip to start the next school year in September. In the past, there has been kayaking, live action role play, & hikes. It coincidentally landed on the same day as the fish release in previous years. ● Tomorrow: live action role play (100% organized by the students) ● Volunteers will be needed for next year to enable field trips and keep costs down: criminal record check & driver’s abstract will be required. ● Next year, all grade 9 & 10’s, and new students will be trained to receive the food safe certification. This is paid for by the PAC and conducted every 2 years. This is a good qualification to have for future employment, gives the school flexibility to hold events with food at school, and also a good life skill to have. ● Report cards will be distributed through the online portal. John (school secretary) can help with any issues 	

<ul style="list-style-type: none"> ● Photos: a new company will be used next year following the disappointing service provided this year. ● iHub talks: hosted by Richard Campbell (who is a tech keynote). He surveyed what the students were interested in, then presented on the topics of: the future of work, food & climate. There were also presentations by students in between. https://www.youtube.com/watch?v=edxANwp_KY0 ● Treasurer <ul style="list-style-type: none"> ● Donation of \$100 from a parent ● Me-n-Eds Fundraiser raised \$280 ● \$5200 between the accounts ● The gaming grant and GST rebate requests will be made ● Question: Are there any projects that are being asked for by the school? Renew the garden boxes: they don't age well since they aren't treated since we don't want chemicals to leach into the produce ● Question: Summer maintenance of garden: the Urban Roots program at Millside will help. Matthew Quek was hired by the organization 	
<p><u>Old Business</u></p> <ul style="list-style-type: none"> ● Grad Update - see the principal's report ● PAC Fundraiser Update - thank you to everyone who participated in yesterday's fundraiser. Total sales were almost \$1400, which means we raised \$280. The cheque should be available tomorrow for pickup. 	
<p><u>New Business</u></p> <ul style="list-style-type: none"> ● Executive Elections <ul style="list-style-type: none"> ● Chair - Tammy ● Treasurer - Andrew ● Secretary - Janine McCoy ● DPAC Rep - Carol Dingley ● Tammy as Chair by acclimation ● Andrew as Treasurer by acclimation ● Janine as Secretary by acclimation ● Will wait until Sept to vote for DPAC Rep to ensure that we align with the rules 	
<p><u>Next Meeting Date</u></p> <ul style="list-style-type: none"> ● Proposed Date: Monday Sept 19th @ 7pm 	
<p>Adjourned at 7:55pm. Motion to adjourn by Cathy, seconded by Janine. Passed unanimously.</p>	

**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA**

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenditures
For the 2 Months Ended August 31, 2022

	Period ended 2022-08-31	DRAFT 2022-2023	Period ended 2022-08-31	DRAFT 2022-2023	Period ended 2022-08-31	DRAFT 2022-2023	2021-2022 Operating Actual	2021-2022 Gaming Actual	2021-2022 Combined Actual
	Operating Actual	Operating Budget	Gaming Actual	Gaming Budget	Combined Actual	Combined Budget			
Revenues									
Donations	-		\$ -	\$ -	\$ -	\$ -	162.00	\$ -	\$ 162.00
Grant funds	-	-	-	2,000.00	-	2,000.00	-	1,300.00	1,300.00
Fund raising	-		-	-	-	-	342.90	-	342.90
Total Revenues	-	-	-	2,000.00	-	2,000.00	504.90	1,300.00	1,804.90
Disbursements									
Arts & Culture-Spirit of Coq. Grant	-		-		-	-	584.53	-	584.53
Bank Charges			-		-	-	88.84	11.70	100.54
Education for Students	-		-		-	-	-	-	-
Gifts & Thanks	-		-		-	-	-	-	-
Parent/Student Education	-		-		-	-	-	-	-
Supplies & Misc	-		-		-	-	-	-	-
Grad/iHub Annual	-		-		-	-	-	-	-
Recoverable amounts									
PST & GST	-	- 109.20					109.20	-	109.20
Other	-	- 500.00					482.27	-	482.27
Total Disbursements	-	- 609.20	-	-	-	-	1,264.84	11.70	1,276.54
Excess (Deficiency) for the period	0.00	609.20	0.00	2,000.00	0.00	2,609.20	(759.94)	1,288.30	528.36
Cash on hand									
Beginning of period	3,383.74	3,383.74	2,159.60	2,159.60	5,543.34	5,543.34	4,143.68	871.30	5,014.98
End of period	3,383.74	\$ 3,992.94	\$ 2,159.60	\$ 4,159.60	\$ 5,543.34	\$ 8,152.54	3,383.74	\$ 2,159.60	\$ 5,543.34