

**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
January 15, 2024 7:00 pm
Hybrid Meeting (Inquiry Hub and Online)**

		Minutes
7:00	<u>Call to Order & Welcome</u> <ul style="list-style-type: none">● Welcome & Introductions● Adopt minutes from November meeting● Additions to agenda	5
7:05	<u>Reports</u> <ul style="list-style-type: none">● Principal● Treasurer● DPAC	30
7:35	<u>Old Business</u> <ul style="list-style-type: none">● PAC Fundraisers<ul style="list-style-type: none">● Purdy's Update● Men Eds - January 16 ● Online Store Update<ul style="list-style-type: none">● redbubble.com (no monthly fee, just account fee)● teepublic.com● sellfy.com (\$20/mo)● gelato.com (no monthly fee)● printful.com (no monthly fee)● printify.com (no monthly fee)	10
7:45	<u>New Business</u> <ul style="list-style-type: none">● Grad Hoodies <u>Next Meeting Date</u> <ul style="list-style-type: none">● Proposed Date: February 26, 2024	5

Adjourn

2023-24 PAC Executive:

Chair – Tammy Craik

Treasurer – Andrew Shaw

Secretary – Stephanie Sauer

DPAC Rep – Geoffery Kehrig

ihubpac@gmail.com

parents.inquiryhub.org

Inquiry Hub Secondary School

Parent Advisory Council Meeting Minutes

January 15th, 2024

Location: Inquiry Hub, offered in-person and online via Zoom

Call to Order Time: 7:00 pm

In Attendance:

In-person – David Truss, Tammy Craik, Andrew Shaw, Shelley Frick, Agnes Mayer

Online: Stephanie Sauer, Rob McTavish, Matthew and Rebecca

Approval of Minutes from October:

- Motion to approve minutes put forward by Andrew, seconded by Rob, all in favour.

Principal's Report:

- The school newsletter is coming out this week regarding the following information.
- Grade 10 Provincial Assessments are happening next week – the students will write the literacy assessment on Tuesday and numeracy on Thursday.
- Thursday, January 25th is report card day. Reports will be posted on My-Ed.
- Grade 9s have immunizations on Friday.
- Grade 11s will write the grade 12 literacy assessment this coming April. This is beneficial for those applying for early admission in grade 12.
- Grade 12s – now is the time to be looking at scholarships. Both IHUB counsellors have experience applying for scholarships, including essay writing and letters of reference. Some scholarships have very few applicants, so it's worth the effort to apply. If the student finds the scholarship, the school will help with the application process.
- IHUB interviews for new grade 9 students are going very well.
- Europe Trip – There is enough interest for the trip to go ahead. Approximately 29 students have signed up so far. Registration will continue up to the end of the school year. Capacity depends on having enough adult supervision.

Treasurer Report: Andrew Shaw

- See Financial Report
- Revenue is updated based on current fundraisers.
- Expenses: Contribution to snack budget – a cheque is being given to the school following the PAC meeting.

DPAC Update: Geoffery Kehrig

- The next DPAC meeting is on January 31st, 2024.
- Update to follow afterwards.

PAC Fundraisers and Donations:

- **Purdy's**
 - Very successful fundraiser! Thank you to everyone who ordered.
 - Agnes has offered to run it again when the opportunity arises. Easter was suggested as a possibility.
- **Me N'Eds Pizza Fundraiser: Tuesday, January 16th, 2024.**
- **Online store for Inquiry Hub**
 - Idea proposed to the PAC.
 - Set up an online store in which the students can upload their designs, and families can order those designs on selected products such as hoodies, mugs, etc.
 - PAC to set up the store.
 - Once the store is set up, IHUB will select a lead person to run the store and a process by which to determine how many designs are offered.
 - PAC to handle the fundraising aspect. However, the goal here isn't a significant fundraiser, but rather to support the school/students by making student designs accessible to the school community.
 - Items in the store would be available for order all year as an ongoing fundraiser.
 - PAC continuing to investigate available platforms.
 - Redbubble was investigated and deemed not a viable option due to high fees. Utilizing this platform would cost the PAC money.
 - TeePublic is being investigated as an option.
 - Andrew confirmed that the PAC would not have to pay tax on any income generated from running this online store.
 - Dave and Stephanie will look into additional platforms prior to the next PAC meeting.
 - Need to clarify the copyright. Dave to reach out to the district for clarification.
 - PAC agreed that any students wishing to have their designs uploaded must have a parent-signed permission form with full transparency on copyright and fundraising.
 - **Note: If any parents with experience or interest in running an online store wish to help with this initiative, please contact the PAC.**

Update from Matthew on Grade 12 Grad Initiatives:

- Through student fundraising \$200 has been raised for grad.
- Students are still deciding what they are doing for grad in regard to after grad and a class trip. Aquarium trip is a potential idea.
- No designs for hoodies yet. This will be looked into following end of semester exams.
- Grad Photos. Many students opted out of the grad photos offered through Centennial due to cost. Students are setting up their own photo shoots at the school to provide graduates with another, more cost-effective, opportunity for grade photos. February is the target timeline.
- PAC confirmed that funds from one of the Me N'Eds fundraisers will be donated to support Grade 12 grad activities.
- Note: Matthew has an archive of student designs and videos over the past 4 years. Discussion regarding who to transfer this to after Matthew graduates.
- Matthew and Vincent run the snack fund. PAC will fund it at \$10 a month moving forward (as previously agreed).
 - This ran previously as a donation model but has moved to a fundraising model. Appropriate donations are still accepted, such as low clean-up food items, with little waste, and low effort meals. Items that are easy to prepare "if all you have is water, a microwave and a utensil."

Next Meeting date:

Monday February 26th, 2024. Start time: 7pm. Will be offered in person at the school and online.

Meeting Ends: 8:00 pm

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenditures
For the Period July 1, 2023 to January 15, 2024

Month Ended	Year to Date 2024-01-15		Year to Date 2024-01-15		Year to Date 2024-01-15		Year to Date 2024-01-15		Year to Date 2024-01-15	
	General Actual	General Budget	Gaming Actual	Gaming Budget	Combined Actual	Combined Budget	Operating Actual	Gaming Actual	Combined Actual	Combined Actual
170.00	\$ 310.00	\$ 400.00	\$ -	\$ -	\$ 310.00	\$ 400.00	\$ 440.00	\$ -	\$ 440.00	\$ 440.00
	-	-	-	-	-	-	62.00	-	-	-
	-	-	2,000.00	2,000.00	2,000.00	2,000.00	-	2,000.00	2,000.00	2,000.00
	-	650.00	-	-	-	650.00	-	-	-	-
118.00	118.00	-	-	-	-	-	120.00	-	-	-
80.09	80.09	-	-	-	-	-	80.74	-	-	-
	250.43	-	-	-	-	-	555.00	-	-	-
380.04	380.04	-	-	-	-	-	-	-	-	-
748.13	1,138.56	1,050.00	2,000.00	2,000.00	2,310.00	3,050.00	1,133.74	2,000.00	2,440.00	2,440.00
	-	-	0.00	-	-	-	-	-	-	-
	-	-	1,102.08	1,102.08	1,102.08	1,102.08	-	-	-	-
	-	500.00	0.00	950.00	0.00	500.00	-	2,040.00	504.00	504.00
	-	500.00	0.00	-	0.00	500.00	-	-	-	-
	-	250.00	0.00	-	0.00	250.00	-	-	-	-
	-	50.00	0.00	50.00	0.00	50.00	-	-	-	-
	-	350.00	0.00	500.00	0.00	850.00	-	504.00	504.00	504.00
	-	100.00	0.00	350.00	0.00	350.00	-	700.00	700.00	700.00
	-	-	0.00	-	-	-	599.75	-	-	599.75
	-	1,750.00	1,102.08	2,902.08	1,102.08	3,602.08	(599.75)	3,244.00	604.25	604.25
748.13	1,138.56	(700.00)	897.92	(902.08)	2,036.48	(1,602.08)	1,733.49	(1,244.00)	1,835.75	1,835.75
5,507.66	5,117.23	5,117.23	915.60	915.60	6,032.83	6,032.83	3,383.74	2,159.60	5,543.34	5,543.34
6,255.79	\$ 6,255.79	\$ 4,417.23	\$ 1,813.52	\$ 13.52	\$ 8,069.31	\$ 4,430.75	\$ 5,117.23	\$ 915.60	\$ 6,032.83	\$ 6,032.83
	6,155.79		1,813.52							
	100.00									
	\$ 6,255.79		\$ 1,813.52							