

**Inquiry Hub Parent Advisory Council
General Meeting - AGENDA
June 10, 2024 5:00 pm
In Person Meeting (Inquiry Hub and Online)**

	Minutes
5:00	5
<u>Call to Order & Welcome</u>	
<ul style="list-style-type: none">● Welcome● Adopt minutes from May meeting	
5:05	30
<u>Reports</u>	
<ul style="list-style-type: none">● Principal● Treasurer● DPAC	
5:35	10
<u>Old Business</u>	
<ul style="list-style-type: none">● Spring Formal Wrap Up - Thank yous	
5:45	5
<u>New Business</u>	
<ul style="list-style-type: none">● Executive Elections<ul style="list-style-type: none">● Chair● Treasurer● Secretary● DPAC Rep	
<u>Next Meeting Date</u>	
<ul style="list-style-type: none">● TBD	

Adjourn

2023-24 PAC Executive:

Chair – Tammy Craik

Treasurer – Andrew Shaw

Secretary – Stephanie Sauer

DPAC Rep – Geoffery Kehrig

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Inquiry Hub Secondary School

Parent Advisory Council Meeting Minutes

Monday June 10th, 2024

Location: Inquiry Hub, offered in-person and online via Zoom

Call to Order Time: 4:25 pm

The meeting occurred following the IHUB potluck for incoming Grade 9 students and their families.

In Attendance:

In-person: David Truss, Tammy Craik, Andrew Shaw, Stephanie Sauer, Geoffery Kehrig, Mr. Sarte, Noelene, Cathy, Agnes, Shelley, Michele, Kyla, Angela, Lisa, Jessica, Tavis. We were happy to see so many incoming grade 9 families stay for the meeting as well.

Approval of Minutes from the May PAC meeting:

- The motion to approve minutes was put forward by Cathy, seconded by Agnes, and all were in favour.

Principal's Presentation

- Mr. Truss shared the IHUB slide show, which highlighted events throughout the school year, including the debate team, Halloween, camping, school dances, field trips, career day, classroom activities, district STEAM events, and the spring Gala.
- Mr. Sarte gave a presentation to the incoming families providing an overview of IHUB
 - Staff introductions
 - Core Competencies: Create, Learn, Dream, Launch
 - Vision of the school: IHUB is a community of creators
 - IHUB key habits: attendance is very important, as is meeting deadlines, collaboration, focusing on one task at a time, and defining what done means (seek feedback to make the best use of your time). To meet deadlines, communicate with the teachers regarding what good looks like. There are often opportunities to revise work at a later date, but it's important not to fall behind due to perfectionism.
 - IHUB has a 6-block timetable with 55-minute long classes.
 - Highlights for the upcoming 2024/2025 school year:
 - More camping.
 - 2nd annual spring Gala.
 - A hackathon, likely in September.

- Launch of IHUB's first theatre production.
- Career Day next year will focus more on grades 11/12.
- The Coding League was launched this calendar year and will continue. The students who participated came in second at the national level. They coded a multi-player video game in a simplified version of Python.

Treasurer Report: Andrew Shaw

- See Financial Report
- Proceeds were received from Eco Living (added a donation to bring the proceeds up to \$50), the clothing and book sale, and Grad Fundraiser.
- Funds donated to the grad events.
- Contributions to the IHUB annual came out of the gaming funds.
- The PAC funds a Food Safety course for all students every other year. This event will run again in 2024/2025. It is open to all students who have not previously taken the course.

DPAC Update: Geoffery Kehrig

- Geoffery provided an overview of DPAC and his role as the DPAC rep.
- DPAC also offers special presentations to parents throughout the year.
- May 29th DPAC meeting was focused on introducing the new executive team for the upcoming school year.

Spring Formal Wrap-Up

- A big thank you to everyone who made this event happen.
- Kathleen J. did an amazing job of encouraging organizations to donate prizes. Every student who attended received a prize, and forty-five businesses donated.
- Tammy personally thanked every business that donated. Many said that they would donate again next year.
- IHUB student, Matthew, created the thank you cards.
- PAC provided some funds to support the event. However, the students, staff, and volunteers do all of the organizing.

IHUB Annual Explained

- The Annual is IHUB's graduation ceremony.
- It is open to graduates, their families and any students either performing or being presented with an award.
- The event is also live-streamed.
- It is hosted at the Inlet Theater in Port Moody.

PAC Executive Elections:

- The current executive offered to continue on in their current positions for another school year.
- Everyone in attendance was asked if they wanted to put their name forward for a role. No one did. Volunteers are often needed throughout the school year for fundraising events and field trips. If parents are interested, there are many opportunities to get involved.
- Motion to re-elect the current executive – put forward by Cathy, seconded by Agnes, all in favour.
- PAC Executives for the 2024/2025 school year are:
 - Tammy Craik; President
 - Andrew Shaw; Treasurer
 - Stephanie Sauer; Secretary
 - Geoffery Kehrig; DPAC representative

Next Meeting date:

- **Monday, September 23rd, 7 pm.**
- This meeting will be offered in person and online.

Meeting Ends: 5:56 pm

Inquiry Hub Secondary School PAC
Statement of Revenues and Expenditures
For the Period July 1, 2023 to June 10, 2024

	Period Ended General 2024-06-10	Year to Date 2024-06-10 General Actual	2023-2024 General Budget	Period Ended Gaming 2024-06-10	Year to Date 2024-06-10 Gaming Actual	2023-2024 Gaming Budget	Year to Date 2024-06-10 Combined Actual	2023-2024 Combined Budget	2022-2023 Operating Actual	2022-2023 Gaming Actual	2022-2023 Combined Actual
Revenues											
Donations		\$ 310.00	\$ 400.00		\$ -	\$ -	\$ 310.00	\$ 400.00	\$ 440.00	\$ -	\$ 440.00
Donations - Grad fund		-	-				-	-	62.00		
Grant funds		-	-		2,000.00	2,000.00	2,000.00	2,000.00	-	2,000.00	2,000.00
Fund raising		-	650.00				-	650.00	-		
Sun-Oka Fruit Farms		118.00	-				118.00		120.00		
Eco Living / Tru Earth	50.00	130.09	-				130.09		80.74		
Me N Eds		570.43	-				570.43		555.00		
Purdy's		590.76	-				590.76				
Sale	720.50	720.50	-								
Total Revenues	770.50	2,439.78	1,050.00	0.00	2,000.00	2,000.00	3,719.28	3,050.00	1,133.74	2,000.00	2,440.00
Disbursements											
School amenities		-			0.00		-	-	-	-	-
Garden beds		-			1,102.08	1,102.08	1,102.08	1,102.08	-	-	-
Food Safe \$50/Student (next year)		-			0.00	950.00	-		-	2,040.00	
Education resources		-	500.00		0.00		-	500.00	-		
Spring formal	720.50	720.50	500.00		0.00		720.50	500.00	-	-	-
Parent/Student Presentations		-	250.00		0.00		-	250.00	-	-	-
Supplies & Misc		-	50.00		0.00		-	50.00	-	-	-
Transportation / Field trip		-	350.00		378.00	500.00	378.00	850.00	-	504.00	504.00
Year end iHub annual		-		350.00	350.00	350.00	350.00	350.00	-	700.00	700.00
Student snack fund		100.00	100.00				100.00		-		
Grad events (fundraiser proceeds)	200.00	200.00					200.00		-	599.75	
Recoverable amounts		-			0.00		-	-	-	599.75	-
Total Disbursements	920.50	1,020.50	1,750.00	350.00	1,830.08	2,902.08	2,850.58	3,602.08	(1,199.50)	3,244.00	604.25
Increase(Decrease) in cash for the period	(150.00)	1,419.28	(700.00)	(350.00)	169.92	(902.08)	868.70	(1,602.08)	2,333.24	(1,244.00)	1,835.75
Cash on hand											
Beginning of period	6,686.51	5,117.23	5,117.23	1,435.52	915.60	915.60	6,032.83	6,032.83	3,383.74	2,159.60	5,543.34
End of period	\$ 6,536.51	\$ 6,536.51	\$ 4,417.23	\$ 1,085.52	\$ 1,085.52	\$ 13.52	\$ 6,901.53	\$ 4,430.75	\$ 5,716.98	\$ 915.60	\$ 6,632.58
Coast Capital	6,425.79	6,425.79		1,813.52	1,813.52		8,239.31				
Less: Outstanding cheques	(200.00)	(200.00)		(728.00)	(728.00)		(928.00)				
Inquiry Hub	310.72	310.72					310.72				
Total	\$ 6,536.51	\$ 6,536.51		\$ 1,085.52	\$ 1,085.52		\$ 7,622.03				