

CENT TECH

# ONENOTE GUIDE (EXTRAS)

THINGS YOU DIDN'T KNOW YOU CAN DO  
IN ONENOTE

# 1. MATH

Math

Get started with Math

1.  Write your equation in ink  
 or type it using the keyboard
2.  Select your equation
3.  Tap the Math button

Quick Start Examples

Solve for x  $x^2 + 4x + 3 = 0$

Graph Inequality  $y > a + \frac{b}{x}$

Calculate Determinant 
$$\begin{bmatrix} 1 & 2 \\ 3 & 4 \end{bmatrix}$$

Tech Example

Tuesday, May 26, 2020 6:10 PM

$x^2 + 4x + 3 = 0$

Write or type your equation, select and click on the math button

Math

$x^2 + 4x + 3 = 0$

Fix it

Link to Math

Select an action

- Solve for x
- Graph Both Sides in 2D
- Graph in 2D

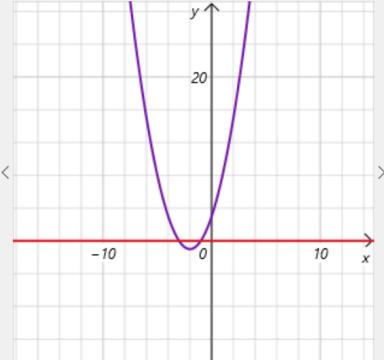
Math

$x^2 + 4x + 3 = 0$

Fix it

Link to Math

Graph Both Sides in 2D

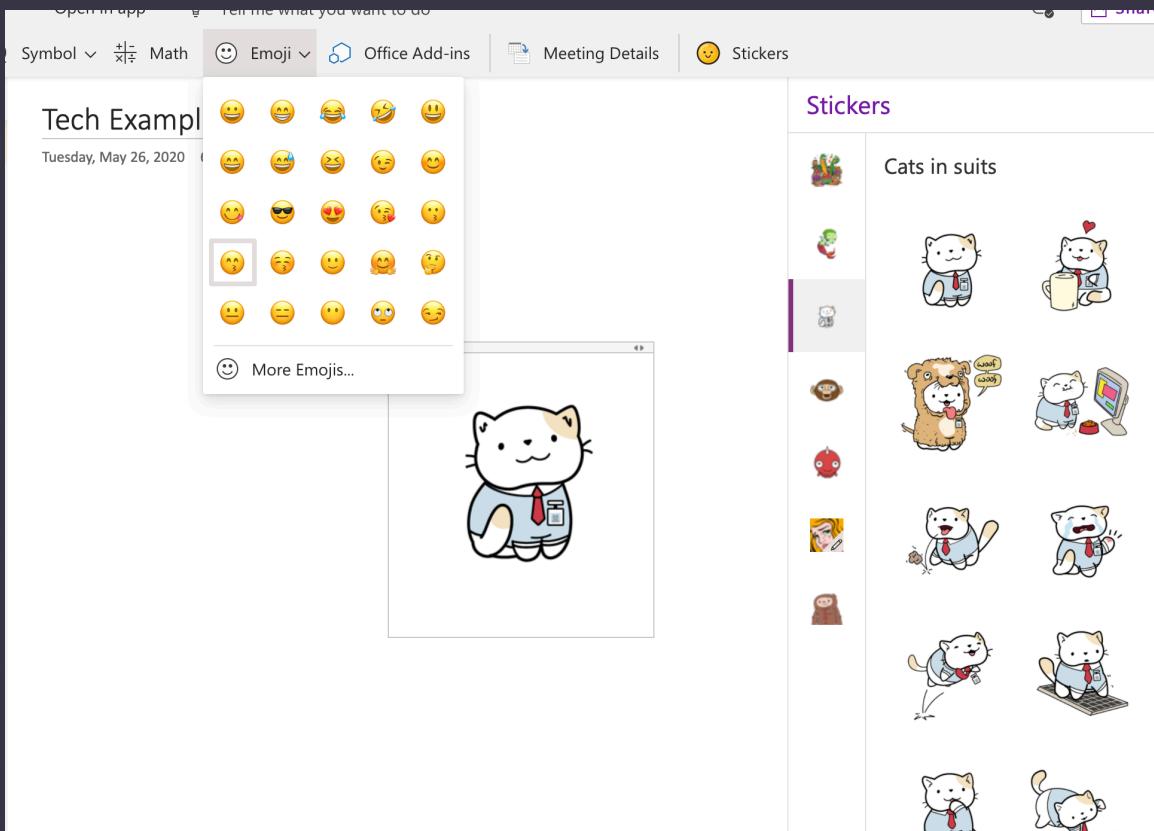


Insert on page

You can use OneNote to graph your equations for your reference.

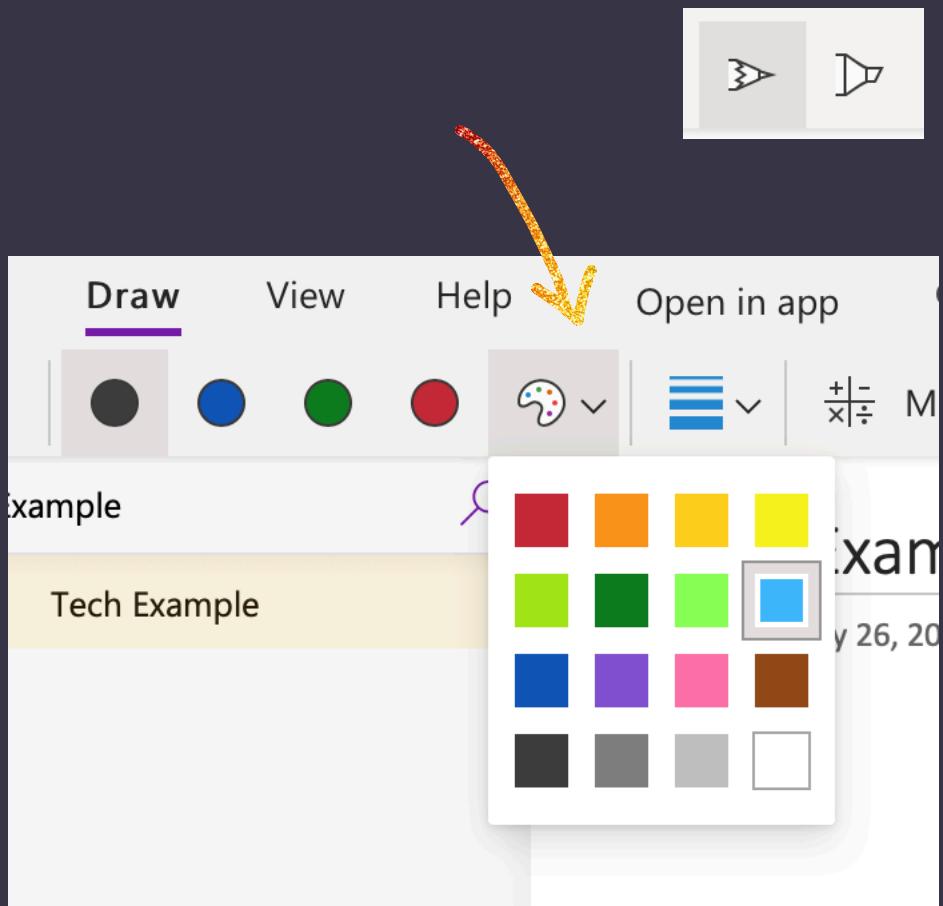
Please use this function as an aid, OneNote can't do your math homework for you.

## 2. ADD STICKERS AND EMOJIS

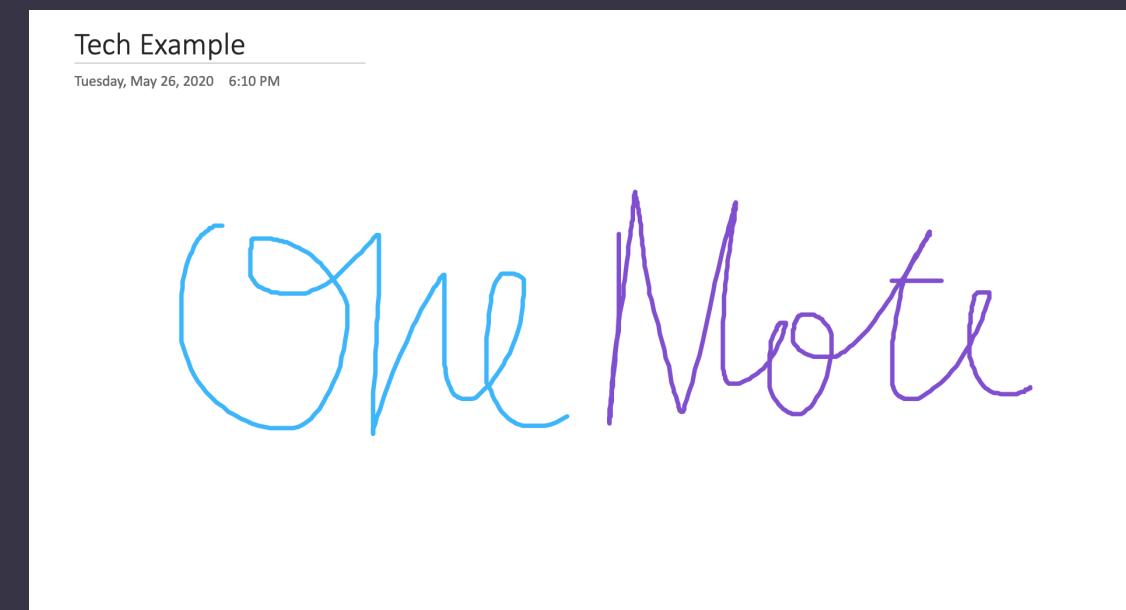


Decorate your  
OneNote page  
with stickers and  
emojis!

### 3. DRAW

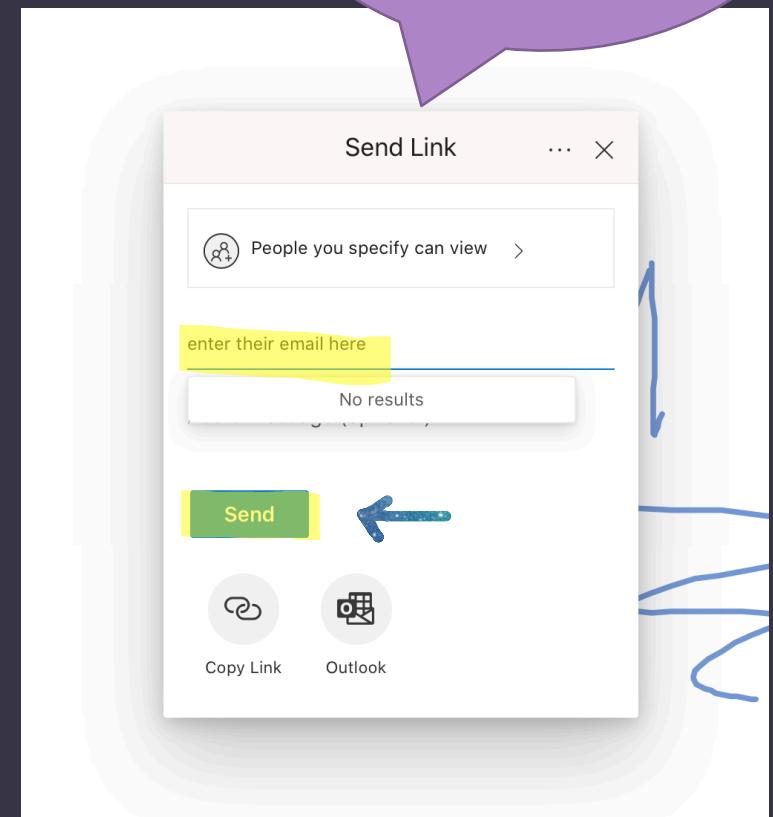
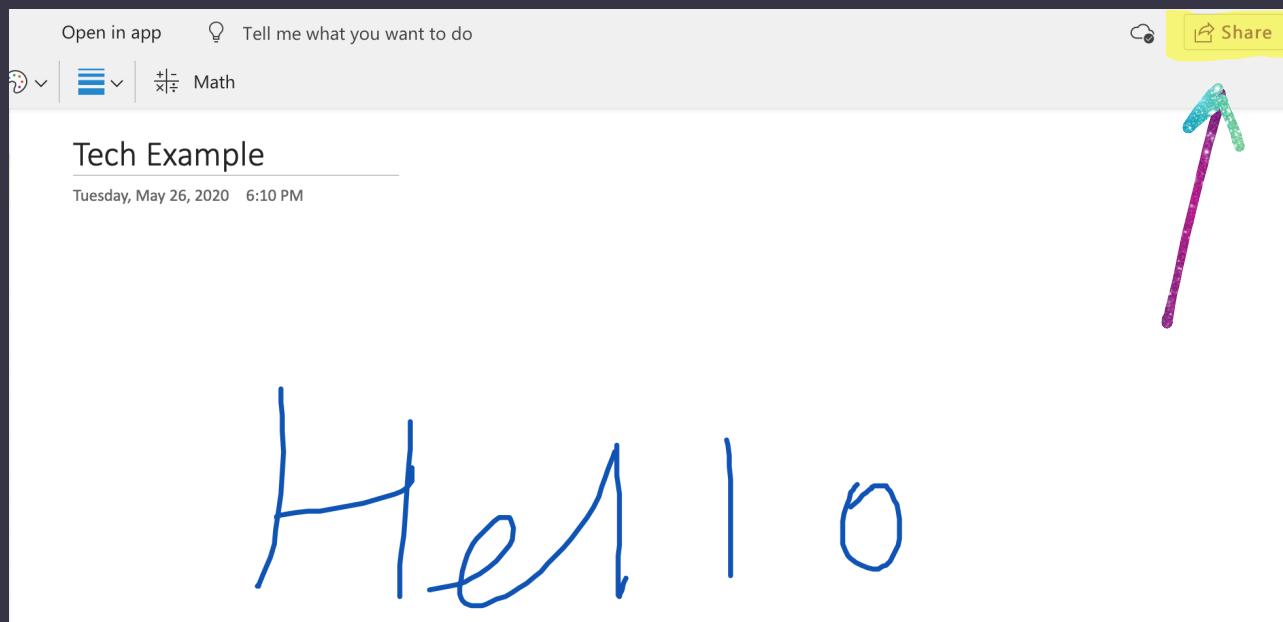


Try out the draw function in OneNote! There are different pen tools and colours to choose from!

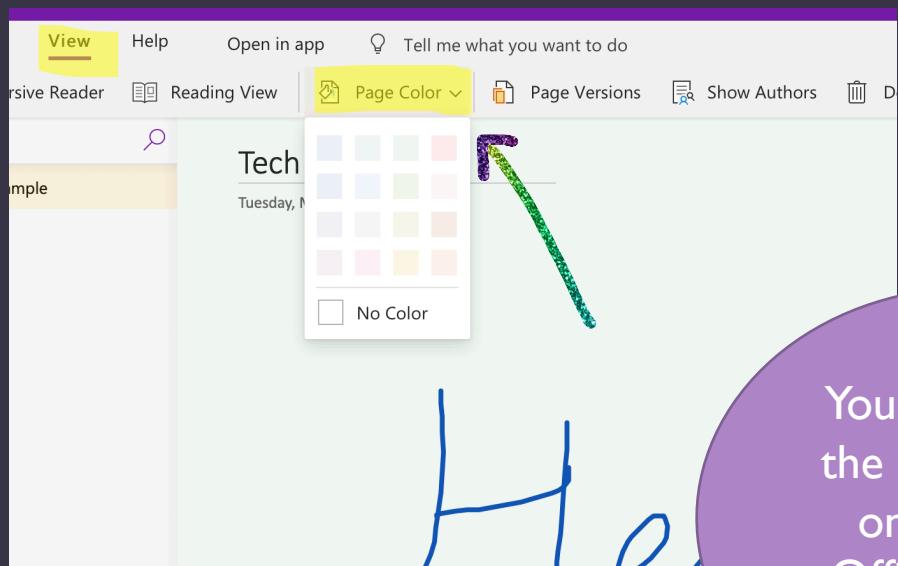


## 4. SHARING YOUR ONENOTE PAGE

Sharing your OneNote page is easy! You can send them a link or share directly from OneNote

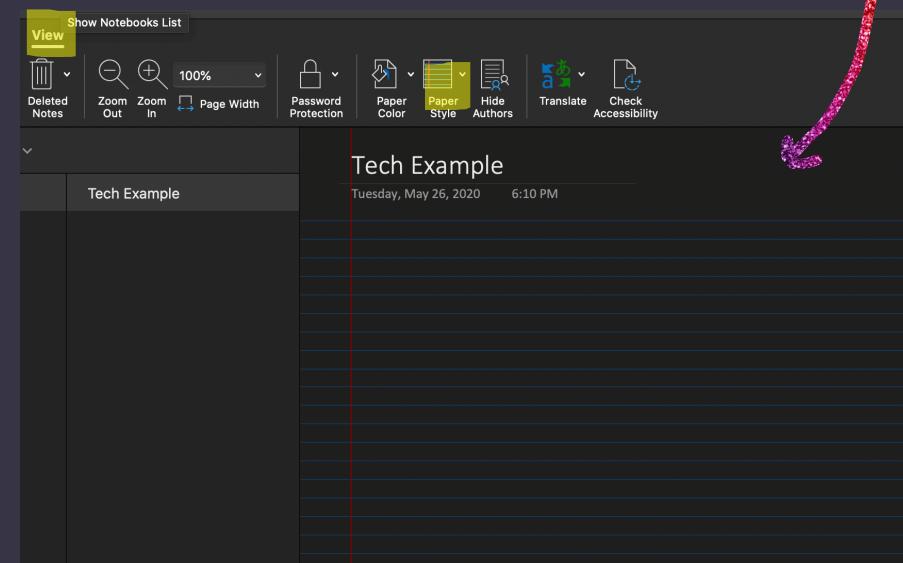


# 5. CHANGE YOUR PAGE COLOUR AND STYLE



You can change the page colour on both the Office 365 and desktop version!

You can add lined paper to your OneNote page (desktop version only)

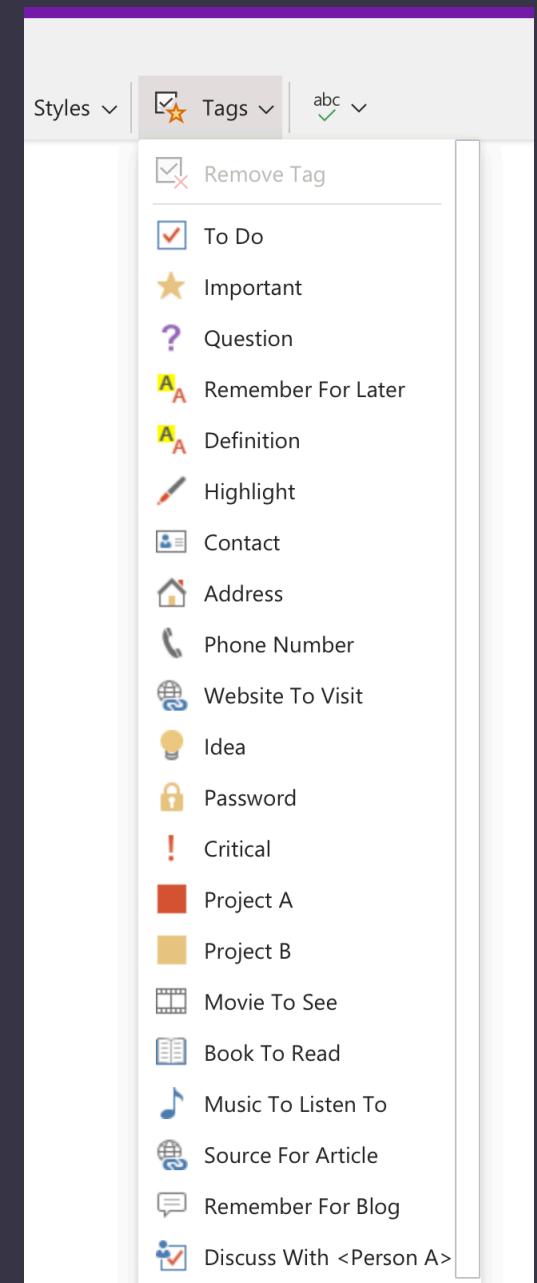


## 6. TAGS

To add a tag, do the following: Place the cursor at the beginning of the line of **text** you want to tag. Click Home > Tags, and then click the icon of the tag you want to apply.



You assign your OneNote pages to tags, so you can categorize and organize them easily.



IF YOU HAVE ANYMORE  
QUESTIONS...

Visit the Tech Request Link and reach  
out to a tech leader ! Refer to the Full  
OneNote Guide for more info !